



UNIVERSITÀ  
DI SIENA

1240

STUDENT AND COURSE ADMINISTRATION OFFICE  
DEPARTMENT OF \_\_\_\_\_

TO THE CHAIRMAN OF THE  
TEACHING COMMITTEE

Matriculation No. \_\_\_\_\_

I, the undersigned \_\_\_\_\_, born in \_\_\_\_\_  
on \_\_\_\_\_, Italian tax code (Codice Fiscale) \_\_\_\_\_ enrolled in the \_\_\_\_\_  
year  up to date with exams (in corso)  *not* up to date with exams (fuori corso)  repeating (ripetente) on  
the  first cycle (laurea)  second cycle (laurea magistrale) degree programme in  
\_\_\_\_\_, **confirm** that I was awarded an **Erasmus  
for Traineeship** study grant in the period \_\_\_\_\_ and that **I have completed** the training  
activity approved by the Teaching Committee on \_\_\_\_\_, for a total of \_\_\_\_\_ university  
credits.

For this purpose, I attach the transcript of work issued by the host institution.

Siena, \_\_\_\_/\_\_\_\_/\_\_\_\_

STUDENT'S SIGNATURE

\_\_\_\_\_

Having checked that the training activity completed by the student corresponds with the traineeship  
plan approved by the Teaching Committee, the training activity and its related credits are hereby recognized:

Siena, \_\_\_\_/\_\_\_\_/\_\_\_\_

STUDENT AND COURSE ADMINISTRATION OFFICE

\_\_\_\_\_

Having found that the training activity completed by the student does *not* correspond to the  
traineeship plan approved by the Teaching Committee on \_\_\_\_\_, the committee approves  
the following: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Siena, \_\_\_\_/\_\_\_\_/\_\_\_\_

CHAIRMAN'S SIGNATURE

\_\_\_\_\_