



## NEW INSTRUCTIONS – HOW TO FILL IN THE ALMALAUREA QUESTIONNAIRE

### VALID FOR ALL DEGREE COURSES AND FOR MASTERS

### EXCEPT FOR SEM BACHELOR'S DEGREES

**N.B.: THE FILLING OF THE ALMALAUREA QUESTIONNAIRE IS MANDATORY IN ORDER TO PROCEED WITH THE ONLINE APPLICATION.**

- 1) Access from the online Administration Office (<https://segreteriaonline.unisi.it/Home.do>) Go to section "Laurea e post laurea"
- 2) Click on AlmaLaurea: you will be redirected to the page dedicated to the filling of the questionnaire. At this stage:
  - Click on "Registrati" if you enter for the first time into the AlmaLaurea system
  - Click on "Accedi ad AlmaLaurea (AlmaGo)" if you already have your cv in AlmaLaurea system

You can print and keep the receipt after filling the questionnaire but **you don't have** to send it to any Unisi Office

*As regards **SEM bachelor's degrees**, after presenting the online graduation application to the Administration Office and before discussing the thesis, it's mandatory to send first the AlmaLaurea receipt in PDF format to [almalaurea@unisi.it](mailto:almalaurea@unisi.it)*

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