

Navigating the Learning Agreement at the University of Siena

A Guide for Incoming Exchange Students



Welcome to the University of Siena!

We are excited to have you join us for your exchange program. This guide will help you navigate the Learning Agreement process, course selection, and other important details to ensure a smooth and successful academic experience.



01 Before the Mobility: Provisional Learning Agreement

- Importance of the Learning Agreement
- Signature Requirements

Finding Your USiena Exchange Coordinator

- Steps to Find Your Coordinator

03 Deadlines for Learning Agreement Submission

- First Semester Students
- Second Semester Students

How to Send Your Learning Agreement

- European Students
- Non-European & Students without OLA Platform

05 During the Mobility: Submitting the Final Learning Agreement

- First Semester Students
- Second Semester Students
- Modification Instructions

USiena Course Catalogue

- How to Browse Courses
- Search Criteria & Information Provided

07 Registering for Courses and Understanding ECTS Credits

- Course Registration Process
- Overview of ECTS Credits

Assessment and Grading System

- Exam Types and Schedules
- Grading Scale Explanation

Provisional Learning Agreement

Provisional Learning Agreement

Exchange students must complete a Learning Agreement with the list of courses they intend to take at the University of Siena. This agreement must be signed by:

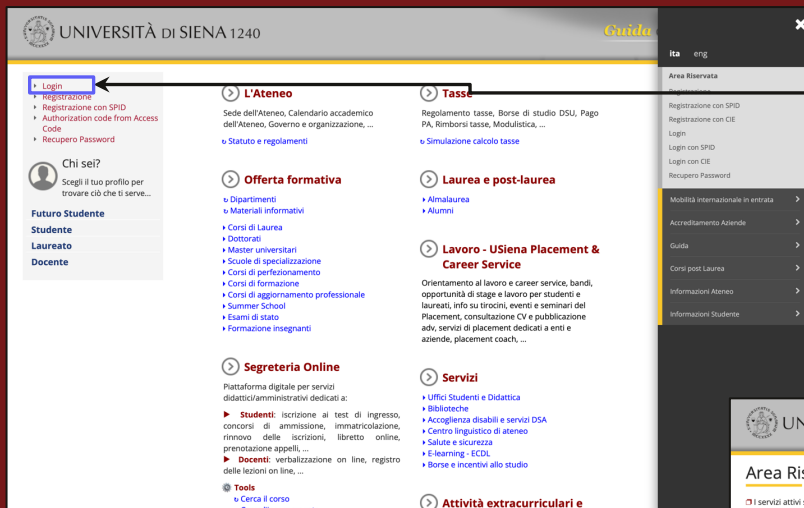
- The student
- The responsible person at the sending university
- The responsible person at the receiving institution (University of Siena)



Quick tip! 

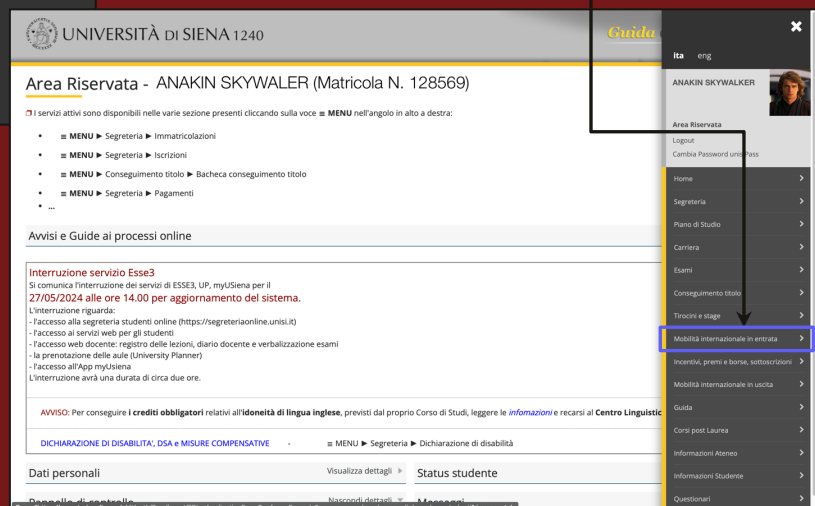
The responsible person at the University of Siena is the academic Erasmus/Exchange coordinator (USiena Exchange Coordinator).

Finding Your USiena Exchange Coordinator



Log in to your "Segreteria online".

≡ MENU ► Home ► Mobilità internazionale in entrata ► Application form for incoming students



You will find a summary of your application with the name and email address of your USiena Exchange Coordinator.

Deadlines for Learning Agreement Submission



It is very important for students to follow all the deadlines as no exception can be made.

Submission Deadlines:

- First Semester Students: July 1st to September 15th, 2024
- Second Semester Students: December 1st, 2024 to February 15th, 2025.

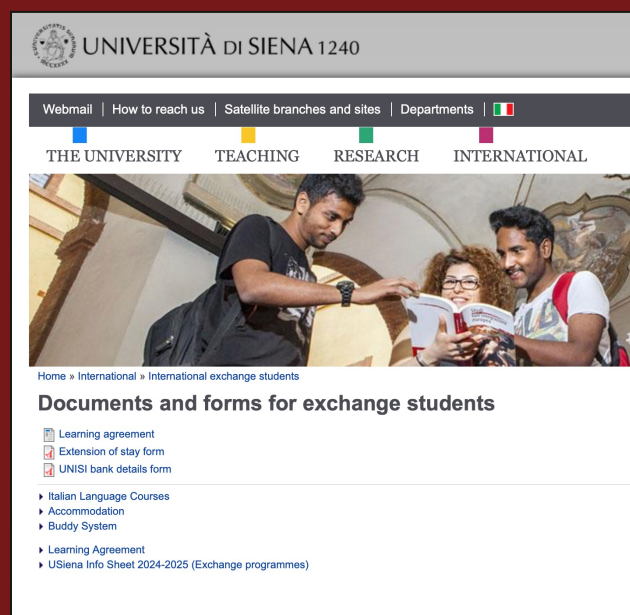
Fun Fact!

UniSi had 16,000 students in 2022, which was nearly one-third of Siena's total population of around 53,000.

Submitting the Learning Agreement

How to Send Your Learning Agreement:

- **European Students:** Fill out the Learning Agreement on the OLA platform and include the name and email address of the USiena Exchange Coordinator in the “Receiving Responsible Person” section.
- **Non-European Students or European Students Not Enabled on the OLA Platform:** Download the form [here](#) and email it as a PDF to the USiena Exchange Coordinator.



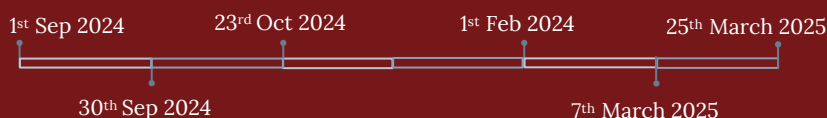
Final Learning Agreement

- First Semester Students:
 - Submission Window: September 1st to September 30th.
 - Modification Deadline: October 23rd, 2024.
- Second Semester Students:
 - Submission Window: February 1st to March 7th.
 - Modification Deadline: March 25th, 2025.

Instructions:

- Once your final Learning Agreement is signed by the USiena Exchange Coordinator, upload it [here](#).
- If modifications are needed, update the “during the mobility” section and get it signed by all parties.
- Upload the modified agreement [here](#).

Note: Students can attend classes even if the learning agreement hasn't been uploaded on segreteria online.



USiena Course Catalogue

For a detailed list of courses taught at the University of Siena, refer to the "Planning your degree" online platform. You can search by academic year, department, degree, study field (SSN), language of teaching, and module name.

Information Provided:

- Professor's name
- ECTS credits
- Semester
- Module description and content
- Timetable link (when available)

Quick tip!

Incoming students can select courses from bachelor's or master's studies regardless of their own study level.

The screenshot shows the website for the University of Siena (UNIVERSITÀ DI SIENA 1240). The navigation bar includes links for Webmail, How to reach us, Satellite branches and sites, Departments, and a search bar. The main content area is titled "PLANNING YOUR DEGREE" and "Degree Courses 2024-2025". Below this is a colorful grid of course categories. The "Planning your degree" section features six course area cards: Economics (Law, Political Sciences, Social Sciences), Cultural Heritage (Education, Literature, Languages, History, Philosophy), Biotechnologies (Medicine, Dentistry, Health Professions), Environment (Biology, Chemistry, Pharmacy, Geology), and Physics (Engineering, Mathematics). At the bottom, there are links for International Degree Seeking Students - Admission Information and International Degree Seeking Students - Application Submission.

Note: Use current academic year information for course planning.

Searching for courses

You can find the page to search for all the courses UniSi provides by going to

Unisi.it ► Segreteria Online ► Cerca l'insegnamento

Or [clicking here](#)



UNIVERSITÀ DI SIENA 1240

Search for a teaching

It is necessary to specify a criterion for at least one of the following fields: teaching, course of study, teacher, and one between year of enrollment and academic year

Unit ** Econ At least three characters	Teacher ** Ex: Rossi Mario At least three characters of the surname/name. If both specified enter the surname followed by the name
Year of enrolment ** 2023/2024	Academic year ** - Choose year -
Department ECONOMICS AND STATISTICS	Course type - Choose course type -
Course ** [D339] L2: ECONOMICS AND MANAGEMENT	Subject area Start typing...
Language English	

Search results

[\[2001566\] MACROECONOMICS \(BASIC\)](#)

Corso di Laurea: ECONOMICS AND MANAGEMENT, year: 2023, Curriculum: BANKING AND FINANCE , 8 CFU

[\[2001566\] MACROECONOMICS \(BASIC\)](#)

You can find all the courses filtered by department, Course, Language, Year and key words here.

You can find the complete details of the course here.

Quick tip!

You can also filter courses by teachers if you are looking for a specific teacher delivered course.

UNIVERSITÀ DI SIENA 1240

Enrollment 2023/2024

[2001566] - MACROECONOMICS (BASIC)

General information	
Course	ECONOMICS AND MANAGEMENT
Curriculum	BUSINESS AND MANAGEMENT
Course type	Corso di Laurea
Academic year	2023/2024
Training activity type	Compulsory subjects, characteristic of the class
Scope	Economics, Economics
Interclass type	Compulsory subjects, characteristic of the class
Interclass scope	Economics
Language	English
CFU	8 CFU
Didactic Activity Type	Lesson
Exam type	Oral exam
Evaluations	Final grade out of 30
Teaching period	Second semester (from 26/02/2024 to 24/05/2024)
Teaching type	Obbligatoria
Holders	PARIBONI RICCARDO
Length	60 hours (60 hours Lesson)
Frequency	Not mandatory
Didactic method	Conventional
Subject area	SECS-P/01
Location	Sienna
Lingua insegnamento	>
Subjects	>
Books	>
Goals	>
Required skills	>
Teaching methods	>
Extra info	>
Verification of learning	>
2030 Agenda Goals for Sustainable Development	>

Course Registration and ECTS Credits

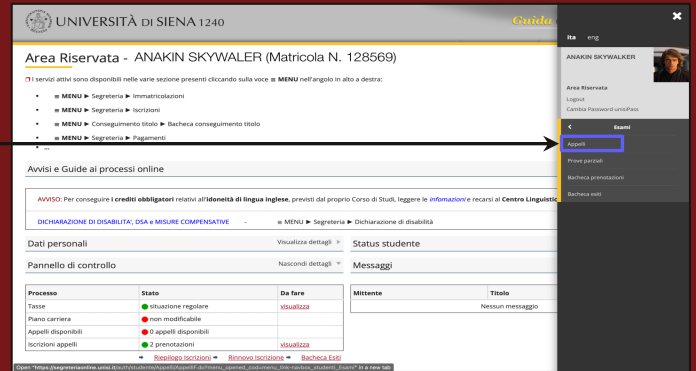
Registering for Courses:

The Learning Agreement itself represents your registration for the chosen courses. You can attend all courses from the start of the semester.

Your study plan (libretto) will be uploaded into your “Segreteria Online” for exam registration (appelli).

Note: Students must register for exams on segreteria online even if they are already enrolled for course on moodle.

Students are also allowed to choose from multiple resits for the exams.



ECTS Credits:

•All study programs at USiena are measured in ECTS credits.

•1 ECTS credit equals 25 hours of workload.

•Full-time one-year study program: 60 credits (30 per semester).

Assessment and Grading System

Assessment:

•Credits are earned upon passing course assessments.

•Exams are mainly oral, with some written tests.

•Multiple exam dates are available.

•Students can retake exams if not satisfied with their grades, subject to specific rules.

Grading System:

•Scale: 0 to 30, with 18 as the passing mark.

•“Cum laude” (30 e lode) is a distinction for outstanding performance.

ECTS	DEFINITION	LOCAL MARK (grade from - to)
A	EXCELLENT outstanding performance with only minor errors	30L
		30
		29
B	VERY GOOD above the average standard but with some errors	28
		27
C	GOOD generally sound work with a number of notable errors	26
		25
D	SATISFACTORY fair but with significant shortcomings	24
		23
E	SUFFICIENT performance meets the minimum criteria	22
		21
		20
		19
		18
FX - F	FAIL some more work required before the credit can be awarded	17

University of Siena awaits you!

We hope you have a wonderful academic journey with us. For any further assistance, please reach out to the contacts listed below. Enjoy your stay and study at the University of Siena!

•Incoming Mobility Office (Before the mobility): incoming@unisi.it

•Academic Office (During the study period): exchange.academic@unisi.it

Additional Resources links:

- [University Website](#)
- [Segreteria online](#)
- [Incoming international students website](#)
- [Planning your degree](#)
- [USiena course catalogue](#)
- [ECTS conversion tables](#)
- [OLA platform](#)
- [Logging into your online learning agreement](#)
- [Creating your online learning agreement](#)
- [Guidelines on how to use the learning agreement for studies](#)
- [Making changes to your online learning agreement](#)
- [Exchange Academic Office](#)
- [USiena teachers](#)
- [UNISI Virtual Office](#)



UNIVERSITÀ
DI SIENA
1240

SIENA AND ITS UNIVERSITY
THE INEXTRICABLE NEXUS

University of Siena
one of the oldest universities
in the world

