UNIVERSITÀ
DI SIENA
1240

REGISTRATION, ENROLLMENT OR SHORTENING OF STUDIES FORM[1]

ACADEMIC YEAR _____/_____

[1] For the purpose of compiling this form:

- -"Registration" is what students do when they enroll for the first time in their life in a course of study at an Italian university.
- -"Enrollment" is what students do when they enroll in the first year of the master's degree courses pursuant to Ministerial Decree 270/2004, as well as when they enroll in years subsequent to the first.
- "Shortening of studies" means the reduction of the normal duration of the courses which may be granted upon request and subsequent recognition by the competent Teaching Committee: a) in the presence of credits (CFU) for previous activities, b) in the presence of an exceptionally high learning performance and in any case within the limits of 75 annual credits. This last possibility does not apply to single-cycle master's degree courses regulated by EU legislation.

UNIVERSITÀ
DI SIENA
1240

REGISTRATION, ENROLLMENT FORM OR SHORTENING OF STUDIES

To ensure legibility of the data entered, the application must be completed in block letters

AREA A PERSONAL DATA

registration number | | | | | | | | | |

tax code | | | | | | | | | | | | | | | | |

The undersigned

name_____ surname _____

born on___/___/_____ in_____ province____

nation_____citizenship_____

resident in

address (street and house number)

_____

municipality_____

town_____

province____ ZIP code_____

telephone _____email_____

having obtained in the school year_____/_____ the diploma of _____if the high school diploma was obtained abroad indicate the years of schooling __

with a mark/grade of____/____ at the

UNIVERSITÀ
DI SIENA
1240

Institute_____

municipality_____

province___

ZIP code_____ country_____ address (street and house

number) _____issued on ___/___/_____

REQUESTS

☐ to be registered ☐ enrolled ☐ enrolled with a shortening of studies

☐ to the degree course
☐ in the single cycle master's degree course/EU legislation
☐ to the master's degree course

in _____

curriculum (if present)/class (if the course of study was interclass)

_____

AREA B PREVIOUS ACADEMIC DEGREE COURSES

SECTION B1 FOR GRADUATES / GRADUATES OF I AND II LEVEL / UNIVERSITY DIPLOMA HOLDERS

The undersigned declares to have enrolled in the university degree /bachelor's degree/specialized degree/ master's degree course in _____ Department of_____

University_____nation_____ in the academic year_____/_____ and to have graduated/got a degree in the academic year _____/____ on

UNIVERSITÀ
DI SIENA
1240

____/____/_____ with grades/marks ____/_____ and therefore, applies for recognition of the exams taken, as per the attached self-certification.

SECTION B2 FOR STUDENTS TRANSFERRING FROM ANOTHER UNIVERSITY

The undersigned, coming from the University of

_____ degree

course/specialized degree/master's degree in _____

enrolled in the academic year_____/_____ requests to be accepted to continue the studies for the current academic year at this University _____

degree/master's degree course in_____

_____

SECTION B3 FOR STUDENTS WHO HAVE WAIVED STUDIES OR WITH FORFEITURE OF STUDIES FROM A PREVIOUS UNIVERSITY DEGREE

The undersigned declares to have enrolled in the university degree/bachelor's degree/specialized degree/master's degree course in

_____

Department of_____

University of _____country_____ in the AY_____/_____on date____/____/_____ and to have waived/or have been declared in forfeiture on____/____/_____

Requests the recognition of the exams taken and/or the University Educational Credits acquired as per the attached self-certification ☐ yes ☐no

AREA C PART-TIME OR FULL-TIME

UNIVERSITÀ
DI SIENA
1240

the undersigned declares to choose the position of student

☐ part-time[2] ☐ full-time[3]

AREA D ADDRESS IN SIENA OR PROVINCE

Address (street and house number)

_____

municipality_____

town_____

_____province ____ ZIP code_____ telephone_____

☐ Tick the box if the student is still looking for a home in Siena or province. The student is required to communicate his/her contact details in Siena and any subsequent changes to the competent Ufficio studenti e didattica (Students and Teaching Office).

The interested party has been identified by

☐ identity card number _____ issued on _____ by

_____

☐ driving license n._____ issued on _____ by

_____

☐ other(specify)_____ no._____ issued

on_____ by _____

Siena, _____ Student's signature_____

The undersigned, pursuant to art. 46 of Presidential Decree no. 445/2000, aware that anyone who issues false declarations, drafts false documents, or makes use of them is punished pursuant to the criminal code and special laws

[2] The student who carries out didactic activities and obtains the credits related to the training activities foreseen for each course year in two academic years is considered "part-time", without prejudice to any attendance obligations. The choice remains valid for two academic years, in the second of which the student is enrolled as a repeating student (without prejudice to the student's right to opt for full time each year upon completing the enrollment; in this case the amount of the university contribution and the student will be required to pay any higher amounts within the terms established by the office).

[3] A student who does not fall within the category referred to in the previous note is considered "full-time".

UNIVERSITÀ
DI SIENA
1240

on the subject (Article 76 of Presidential Decree no. 445/2000), self-certifies the above states, personal qualities, and facts.
The University Administration establishes the methods by which the declarations made on this or through other media - paper or electronic - are checked annually, analytically or by sample.

Siena, _____ Student's signature_____

The undersigned_ _____ certifies that the above declaration, read and confirmed by the declarant, was made and signed in his presence.

Siena, _____

Signature of the employee_____

The undersigned ALSO DECLARES under his/her own responsibility

☐ to have read and understood the privacy policy pursuant to European Regulation no. 679/2016 GDPR-Personal data protection code available in the portal section Home ▸ Ateneo ▸ Adempimenti ▸ Privacy e Cookie policy
☐ to give my consent to the processing of my data by the University

Declarations can be submitted already signed as long as they are accompanied by an unauthenticated photocopy of an identity document of the undersigned declarant and by a proxy drawn up in accordance with the regulations in force.