

**REGULATIONS FOR THE CALCULATION AND PAYMENT OF FEES AND DUES FOR
ENROLMENT ON COURSES AT THE UNIVERSITY OF SIENA
A.Y. 2020/2021**

SECTION I: GENERAL RULES REGARDING STUDENT CONTRIBUTIONS

Art 1. Subject

1. These Regulations set down the criteria for calculating the fees and dues to be paid by students enrolled on courses at the University of Siena, as well as the procedures for payment thereof, with the sole exception of university master's programmes, training, advanced training and refresher courses, as well as teacher training courses, which are governed by specific provisions, except where specifically mentioned herein.

Art. 2 Fees and dues: general principles

1. The fees to be paid by the student who enrolls in one of the study courses included under Art. 1, are calculated with reference to the type of course chosen, the student's economic situation and merit, in accordance with the criteria set out in Section II below, with due consideration for the provisions contained in Law no. 232 dated 11/12/2016.

2. The amount due is payable in four instalments, in accordance with the procedures set forth in Art. 3 below, by the following deadlines:

- the first at the time enrolment, and in any case no later than 2 November each year;
- the second by 20 December each year;
- the third by 28 February each year;
- the fourth by 30 April each year.

Should any of the deadlines fall on a holiday or on the day before a public holiday, the deadline will be extended to the next working day.

3. Regular enrolment in University of Siena courses is subject to payment of the amounts due; payment of the first instalment secures registration or enrolment.

4. The following dues must be added to the first instalment of university fees:

- a. regional tax for the Right to University Education (DSU), in accordance with current legislation;
- b. virtual stamp duty, in accordance with current legislation.

Virtual stamp duty cannot be reimbursed, whereas requests for reimbursement of the regional DSU tax must be made directly to the ARDSU (regional agency for the right to university education).

5. The revenue stamp under b) above is payable online only at the time of enrolment/matriculation, including for university master's programmes, training, advanced training and refresher courses, and Winter and Summer schools.

6. Students who are not up to date with payment of fees and dues and/or any related late-payment fees, in accordance with Art. 4 below, cannot sit exams or complete any administrative act.

Art. 3 Methods of payment

1. The methods of payment of fees and dues under art. 2 are specified on an annual basis in the Study Prospectus or in the calls for applications.

Art. 4 Surcharges for late payments

1. Students who make payments after the due date or who do not comply with the deadlines set herein will be required to pay a progressively greater surcharge as follows

- a. 10 Euros for payments made within 14 days after the deadline;
- b. 25 Euros for payments made between the 15th and 21st day after the deadline;
- c. 50 Euros for payments made between the 22nd and 30th day after the deadline;
- d. 100 Euros for payments made from the 31st day after the deadline.

Art. 5 Reimbursement of university fees and dues

Reimbursement for all excess amounts paid can be requested in writing, with appropriate

documentation attached, from the Rector. The requested refund will be offset against any further fees due, in accordance with the terms and conditions defined by the University.

SECTION II: FEES

Art. 6 Calculating fees and dues

1. The amount to be paid students enrolled in bachelor's, master's or single cycle degree courses at the University of Siena is determined on the basis of the following elements:

- a) category the degree course falls under;
- b) economic status of the student's family, as indicated by the Indicator of equivalent economic situation (ISEE) for the year immediately preceding that of enrolment;
- c) year of enrolment,
- d) University credits (CFU) earned in the twelve months prior to 10 August.

2. The degree courses fall under three different categories:

- a) humanities-social studies (US),
- b) technical-scientific (TS),
- c) EU-regulated healthcare (UE).

Courses fall under the individual categories as follows:

- a) the courses offered by the Departments below are grouped under the US category:
 - Area of Economics, Law and Political Sciences,
 - Area Literature, History, Philosophy and the Arts;
- b) the courses offered by the Departments below - except for scientific degree courses under classes L-35 and LM-40 (considered equivalent to those under the US category) and the courses listed under point c) below belong to the TS category:
 - Area of Biomedical and Medical Sciences,
 - Area of Experimental Sciences;
- c) the following single cycle degree courses belong to the EU area:
 - LM 41 – Medicine and surgery,
 - LM 46 – Dentistry and Dental Prosthodontics.

3. The fee to be paid by each enrolled student, according to the elements under par. 1 above, is:

Table A: University contributions for enrolment on first and second cycle degree courses**2020-21**

Students who:

Group 1	1) have been enrolled for a number of years LESS than or EQUAL to the normal duration of the degree course plus one year 2) in the case of enrolment in the 2nd year, those who HAVE acquired, by 10 August of the first year, at least 10 university credits (CFU) 3) in the case of enrolment in years subsequent to the 2 nd , those who HAVE acquired, by 10 August of each year, at least 25 university credits (CFU)
Group 2	1) have been enrolled for a number of years GREATER than the normal duration of the degree course plus one year 2) HAVE acquired, by 10 August of each year, at least 25 university credits (CFU)
Group 3	1) do not fall in either of the groups above

Type >>>>>>>	HUMANITIES-SOCIAL STUDIES			TECHNICAL-SCIENTIFIC			EU-regulated HEALTHCARE		
ISEE range	group 1	group 2	group 3	group 1	group 2	group 3	group 1	group 2	group 3
0A_<16500.99 Euros	0	200	400	0	200	450	0	200	500
1D_16501_17000	0	200	440	0	200	458	0	200	500
1E_17001_17500	0	200	490	0	200	508	0	200	525
1F_17501_18000	0	200	540	0	200	558	0	200	575
1G_18001_18500	0	200	590	0	200	608	0	200	625
1H_18501_19000	0	200	641	0	200	659	0	200	678
1J_19001_19500	0	200	692	0	200	711	0	200	730
1K_19501_20000	0	200	743	0	200	763	0	200	783
2A_20001_20500	0	200	794	0	200	815	0	200	835
2B_20501_21000	0	200	845	0	200	866	0	200	888
2C_21001_21500	0	200	896	0	200	918	0	200	940
2D_21501_22000	0	200	947	0	200	970	0	200	993
2E_22001_22500	306	459	998	311	466	1022	315	473	1.045
2F_22501_23000	323	485	1049	328	492	1073	333	499	1.098
2G_23001_23500	340	510	1100	345	518	1125	350	525	1.150
2H_23501_24000	357	536	1151	363	544	1177	368	551	1.203
2J_24001_24500	524	785	1202	531	797	1229	539	809	1.255
2K_24501_25000	547	821	1253	556	834	1280	564	845	1.308
2L_25001_25500	571	857	1304	580	869	1332	588	882	1.360
2M_25501_26000	595	893	1355	604	906	1384	613	919	1.413
2N_26001_26500	707	1061	1406	718	1076	1436	728	1092	1.465
2P_26501_27000	734	1102	1457	746	1118	1487	756	1134	1.518
2Q_27001_27500	762	1142	1508	773	1159	1539	784	1176	1.570
2R_27501_28000	789	1183	1559	801	1201	1591	812	1218	1.623
2S_28001_28500	918	1377	1610	932	1397	1643	945	1418	1.675
2T_28501_29000	949	1423	1661	963	1445	1694	977	1465	1.728
2U_29001_29500	979	1469	1712	994	1490	1746	1008	1512	1.780
2V_29501_30000	1010	1515	1763	1025	1538	1798	1040	1559	1.833
3A_30001_31000	1.200	1.700	1.780	1.320	1.870	1.960	1.380	1.955	2.055
3B_31001_32000	1.230	1.710	1.790	1.353	1.881	1.971	1.415	1.967	2.067
3C_32001_33000	1.260	1.720	1.800	1.386	1.892	1.982	1.449	1.978	2.078
3D_33001_34000	1.290	1.730	1.810	1.419	1.903	1.993	1.484	1.990	2.090
3E_34001_35000	1.320	1.740	1.820	1.452	1.914	2.004	1.518	2.001	2.101
3F_35001_36000	1.350	1.750	1.830	1.485	1.925	2.015	1.553	2.013	2.113
3G_36001_37000	1.380	1.760	1.840	1.518	1.936	2.026	1.587	2.024	2.124

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	range ISEE	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2
3H_37001_38000	1.410	1.770	1.850	1.551	1.947	2.037	1.622	2.036	2.136
3J_38001_39000	1.440	1.780	1.860	1.584	1.958	2.048	1.656	2.047	2.147
3K_39001_40000	1.470	1.790	1.870	1.617	1.969	2.059	1.691	2.059	2.159
4A_40001_41000	1.500	1.800	1.880	1.650	1.980	2.070	1.800	2.160	2.260
4B_41001_42000	1.520	1.810	1.890	1.672	1.991	2.081	1.824	2.172	2.272
4C_42001_43000	1.540	1.820	1.900	1.694	2.002	2.092	1.848	2.184	2.284
4D_43001_44000	1.560	1.830	1.910	1.716	2.013	2.103	1.872	2.196	2.296
4E_44001_45000	1.580	1.840	1.920	1.738	2.024	2.114	1.896	2.208	2.308
4F_45001_46000	1.600	1.850	1.930	1.760	2.035	2.125	1.920	2.220	2.320
4G_46001_47000	1.620	1.860	1.940	1.782	2.046	2.136	1.944	2.232	2.332
4H_47001_48000	1.640	1.870	1.950	1.804	2.057	2.147	1.968	2.244	2.344
4J_48001_49000	1.660	1.880	1.960	1.826	2.068	2.158	1.992	2.256	2.356
4K_49001_50000	1.680	1.890	1.970	1.848	2.079	2.169	2.016	2.268	2.368
5A_50001_51000	1.700	1.900	1.980	1.870	2.090	2.180	2.040	2.280	2.380
5B_51001_52000	1.710	1.910	1.990	1.881	2.101	2.191	2.052	2.292	2.392
5C_52001_53000	1.720	1.920	2.000	1.892	2.112	2.202	2.064	2.304	2.404
5D_53001_54000	1.730	1.930	2.010	1.903	2.123	2.213	2.076	2.316	2.416
5E_54001_55000	1.740	1.940	2.020	1.914	2.134	2.224	2.088	2.328	2.428
5F_55001_56000	1.750	1.950	2.030	1.925	2.145	2.235	2.100	2.340	2.440
5G_56001_57000	1.760	1.960	2.040	1.936	2.156	2.246	2.112	2.352	2.452
5H_57001_58000	1.770	1.970	2.050	1.947	2.167	2.257	2.124	2.364	2.464
5J_58001_59000	1.780	1.980	2.060	1.958	2.178	2.268	2.136	2.376	2.476
5K_59001_60000	1.790	1.990	2.070	1.969	2.189	2.279	2.148	2.388	2.488
6A_60001_61000	1.800	2.000	2.080	1.980	2.200	2.290	2.160	2.400	2.500
6B_61001_62000	1.810	2.010	2.090	1.991	2.211	2.301	2.172	2.412	2.512
6C_62001_63000	1.820	2.020	2.100	2.002	2.222	2.312	2.184	2.424	2.524
6D_63001_64000	1.830	2.030	2.110	2.013	2.233	2.323	2.196	2.436	2.536
6E_64001_65000	1.840	2.040	2.120	2.024	2.244	2.334	2.208	2.448	2.548
6F_65001_66000	1.850	2.050	2.130	2.035	2.255	2.345	2.220	2.460	2.560
6G_66001_67000	1.860	2.060	2.140	2.046	2.266	2.356	2.232	2.472	2.572
6H_67001_68000	1.870	2.070	2.150	2.057	2.277	2.367	2.244	2.484	2.584
6J_68001_69000	1.880	2.080	2.160	2.068	2.288	2.378	2.256	2.496	2.596
6K_69001_70000	1.890	2.090	2.170	2.079	2.299	2.389	2.268	2.508	2.608
7A_70001_71000	1.900	2.100	2.180	2.090	2.310	2.400	2.280	2.520	2.620
7B_71001_72000	1.910	2.105	2.185	2.101	2.316	2.406	2.292	2.526	2.626
7C_72001_73000	1.920	2.110	2.190	2.112	2.321	2.411	2.304	2.532	2.632
7D_73001_74000	1.930	2.115	2.195	2.123	2.327	2.417	2.316	2.538	2.638
7E_74001_75000	1.940	2.120	2.200	2.134	2.332	2.422	2.328	2.544	2.644
7F_75001_76000	1.950	2.125	2.205	2.145	2.338	2.428	2.340	2.550	2.650
7G_76001_77000	1.960	2.130	2.210	2.156	2.343	2.433	2.352	2.556	2.656
7H_77001_78000	1.970	2.135	2.215	2.167	2.349	2.439	2.364	2.562	2.662
7J_78001_79000	1.980	2.140	2.220	2.178	2.354	2.444	2.376	2.568	2.668
7K_79001_80000	1.990	2.145	2.225	2.189	2.360	2.450	2.388	2.574	2.674
8A_80001_81000	2.000	2.150	2.230	2.200	2.365	2.455	2.400	2.580	2.680
8B_81001_82000	2.010	2.160	2.240	2.211	2.376	2.466	2.412	2.592	2.692
8C_82001_83000	2.020	2.170	2.250	2.222	2.387	2.477	2.424	2.604	2.704

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	8D_83001_84000	2.030	2.175	2.255	2.233	2.393	2.483	2.436	2.610
8E_84001_85000	2.040	2.180	2.260	2.244	2.398	2.488	2.448	2.616	2.716
8F_85001_86000	2.050	2.185	2.265	2.255	2.404	2.494	2.460	2.622	2.722
8G_86001_87000	2.060	2.190	2.270	2.266	2.409	2.499	2.472	2.628	2.728
8H_87001_88000	2.070	2.195	2.275	2.277	2.415	2.505	2.484	2.634	2.734
8J_88001_89000	2.080	2.200	2.280	2.288	2.420	2.510	2.496	2.640	2.740
8K_89001_90000	2.090	2.205	2.285	2.299	2.426	2.516	2.508	2.646	2.746
9A_>90001_91000	2.100	2.210	2.290	2.310	2.431	2.521	2.520	2.652	2.752
9B_>91001_92000	2.115	2.240	2.335	2.335	2.471	2.576	2.555	2.702	2.817
9C_>92001_93000	2.130	2.255	2.345	2.350	2.486	2.586	2.570	2.717	2.827
9D_>93001_94000	2.145	2.270	2.365	2.365	2.501	2.606	2.585	2.732	2.847
9E_>94001_95000	2.160	2.285	2.380	2.380	2.516	2.621	2.600	2.747	2.862
9F_>95001_96000	2.175	2.300	2.395	2.395	2.531	2.636	2.615	2.762	2.877
9G_>96001_97000	2.190	2.315	2.410	2.410	2.546	2.651	2.630	2.777	2.892
9H_>97001_98000	2.205	2.330	2.425	2.425	2.561	2.666	2.645	2.792	2.907
9J_>98001_99000	2.220	2.345	2.440	2.440	2.576	2.681	2.660	2.807	2.922
9K_>99001_100000	2.235	2.360	2.455	2.455	2.591	2.696	2.675	2.822	2.937
9L_>100000	2.250	2.375	2.470	2.470	2.606	2.711	2.690	2.837	2.952
9X_ND	2.250	2.375	2.470	2.470	2.606	2.711	2.690	2.837	2.952

- Only for students registering for the Dentistry and Dental Prosthodontics courses (class LM 46) who do not submit an ISEE certificate or declare an amount in excess of 30,000 Euros, the amounts under Table A above will be increased by 1,650.00 Euros in relation to the particular nature of this single cycle degree course.
- For students who are citizens of non-EU member countries and are not resident in Italy, and for students to whom ISEE calculation is not applicable to their family unit, without prejudice to the surcharge indicated under par. 4 above, the amount of the all-inclusive annual fee is equal to the amounts corresponding to the "9X" range of Table A above, multiplied by the following coefficients, if the value is less than one; these coefficients are calculated by comparing the Gross National Product (GNP) per capita, adjusted for purchasing power parity (PPP) in the country of origin, as compared to Italy, based on the information published by the International Monetary Fund (IMF). The amount of the contribution due can in any case be no less than 600 Euros.
- For students entitled to enrol based on the rulings of competent administrative legal bodies, the enrolment fee due for each academic year definitively concluded will be 600 Euros.

Table B: Adjustment coefficient for contributions payable - GNP (PPP) per capita in the country of origin (*)

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Afghanistan	1.947	0.0545	Bangladesh	3.607	0.1010	Bulgaria	19097	0.5348	South Korea	36.511	1.0225
Albania	11.301	0.3165	Barbados	16.575	0.4642	Burkina Faso	1724	0.0483	Ivory Coast	3.316	0.0929
Algeria	14.504	0.4062	Belgium	43.585	1.2206	Burundi	818	0.0229	Costa Rica	15.482	0.4336
Angola	7.344	0.2057	Belize	8.373	0.2345	Cambodia	3487	0.0977	Croatia	21.581	0.6044
Antigua e Barbuda	23.476	0.6577	Benin	2.113	0.0592	Cameroon	3144	0.088	Denmark	45.709	1.2801
Saudi Arabia	53.624	1.5017	Bhutan	8.201	0.2297	Canada	45553	1.2757	Dominica	10.788	0.3021
Argentina	22.554	0.6316	Belarus	17.654	0.4944	Capo Verde	6522	0.1826	Ecuador	11.264	0.3154
Armenia	8.468	0.2371	Burma (Myanmar)	5.469	0.1532	Chad	2634	0.0738	Egypt	11.850	0.3319
Australia	47.389	1.3271	Bolivia	6.465	0.1811	Chile	23.460	0.6570	El Salvador	8.303	0.2325
Austria	47.250	1.3232	Bosnia and Herzegovina	10.492	0.2938	China	14.107	0.3951	United Arab Emirates	67.617	1.8936
Azerbaijan	17.993	0.5039	Botswana	16.368	0.4584	Cipro	32.785	0.9181	Eritrea	1.297	0.0363
Bahamas	25.167	0.7048	Brazil	15.615	0.4373	Colombia	13.847	0.3878	Estonia	28.592	0.8007
Bahrein	50.095	1.4029	Brunei	79.587	2.2288	Comoros	1.519	0.0425	Ethiopia	1.801	0.0504

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Fiji	9.044	0.2533	Kirghizstan	3.363	0.0942	Oman	44.628	1.2498	United States	55.805	1.5628
Philippines	7.254	0.2031	Kiribati	1.787	0.0500	Netherlands	49.166	1.3769	South Africa	13.165	0.3687
Finlandia	41.120	1.1516	Kosovo	9.540	0.2672	Pakistan	5.000	0.1400	Sudan del Sud	1.992	0.0558
Francia	41.181	1.1533	Kuwait	70.166	1.9650	Palau	15.182	0.4252	Sudan	4.344	0.1217
Gabon	18.639	0.5220	Laos	5.309	0.1487	Panama	21.765	0.6095	Suriname	16.292	0.4563
Gambia	1.646	0.0461	Lesotho	2.987	0.0837	Papua Nuova Guinea	2.652	0.0743	Sweden	47.922	1.3421
Georgia	9.630	0.2697	Latvia	24.712	0.6921	Paraguay	8.708	0.2439	Switzerland	58.551	1.6397
Germania	46.893	1.3132	Lebanon	18.240	0.5108	Perú	12.195	0.3415	Swaziland	8.453	0.2367
Ghana	4.266	0.1195	Liberia	873	0.0244	Polonia	26.455	0.7409	Tajikistan	2.749	0.0770
Jamaica	8.759	0.2453	Libya	14.650	0.4103	Portugal	27.835	0.7795	Taiwan	46.783	1.3102
Japan	38.054	1.0657	Lithuania	28.359	0.7942	Qatar	132.099	3.6994	Tanzania	2.904	0.0813
Djibouti	3.204	0.0897	Luxemburg	98.987	2.7721	DR of Congo	770	0.0216	Thailand	16.097	0.4508
Jordan	12.123	0.3395	Macedonia	14.009	0.3923	United Kingdom	41.159	1.1527	Timor Est	5.628	0.1576
Greece	26.449	0.7407	Madagascar	1.462	0.0409	Rep. Ceca	31.549	0.8835	Togo	1.483	0.0415
Grenada	13.128	0.3676	Malawi	1.124	0.0315	Central African Republic	630	0.0176	Tonga	5.045	0.1413
Guatemala	7.738	0.2167	Maldives	14.923	0.4179	Rep. del Congo	6.722	0.1882	Trinidad e Tobago	32.635	0.9139
Equatorial Guinea	31.758	0.8894	Malesia	26.315	0.7369	Dominican Republic	14.984	0.4196	Tunisia	11.428	0.3200
Guinea-Bissau	1.508	0.0422	Mali	2.199	0.0616	Romania	20.787	0.5821	Turkey	20.438	0.5724
Guinea	1.214	0.0340	Malta	35.826	1.0033	Ruanda	1.807	0.0506	Turkmenistan	16.445	0.4605
Guyana	7.509	0.2103	Morocco	8.164	0.2286	Russia	25.411	0.7116	Tuvalu	3.393	0.0950
Haiti	1.750	0.0490	Mauritania	4.395	0.1231	Saint Kitts e Nevis	24.808	0.6947	Ukraine	7.519	0.2106
Honduras	4.869	0.1364	Mauritius	19.509	0.5463	St Vincent e Grenada	10.956	0.3068	Uganda	2.003	0.0561
Hong Kong	56.701	1.5879	Mexico	17.534	0.4910	Samoa	5.174	0.1449	Hungary	26.222	0.7343
India	6.162	0.1726	Micronesia	2.955	0.0828	San Marino	63.104	1.7672	Uruguay	21.507	0.6023
Indonesia	11.126	0.3116	Moldavia	5.006	0.1402	Santa Lucia	11.739	0.3287	Uzbekistan	6.068	0.1699
Iran	17.251	0.4831	Mongolia	12.147	0.3402	São Tomé e Príncipe	3.244	0.0908	Vanuatu	2.550	0.0714
Iraq	15.474	0.4333	Montenegro	16.123	0.4515	Senegal	2.451	0.0686	Venezuela	16.673	0.4669
Ireland	55.533	1.5552	Mozambique	1.186	0.0332	Serbia	13.671	0.3829	Vietnam	6.024	0.1687
Iceland	46.097	1.2909	Namibia	11.408	0.3195	Seychelles	26.277	0.7359	Yemen	2.671	0.0748
Marshall Islands	3.211	0.0899	Nepal	2.465	0.0690	Sierra Leone	1.577	0.0442	Zambia	3.868	0.1083
Solomon Islands	1.950	0.0546	Nicaragua	4.997	0.1399	Singapore	85.253	2.3875	Zimbabwe	2.096	0.0587
Israel	33.656	0.9425	Nigeria	6.108	0.1711	Slovakia	29.720	0.8323			
Italy	35.708	1.0000	Niger	1.080	0.0302	Slovenia	31.007	0.8683			
Kazakhstan	24.268	0.6796	Norway	68.430	1.9164	Spain	34.819	0.9751			
Kenya	3.208	0.0898	New Zealand	36.172	1.0130	Sri Lanka	10.566	0.2959			


Developing countries

(*) a minimum fee of 600 Euros is applied to Countries not listed above

Art. 7 Part-time students

1. For students enrolled as part time, the “normal” duration will be increased from one to six years, depending on the course of study and the number of academic years for which part-time status was requested.

Art. 8 Pre-registration students

1. Students who pre-register on degree courses are not required to pay anything.

Art. 9 Students enrolled on doctoral research programmes

1. Students enrolled on doctoral programmes who have not been awarded a grant are required to pay virtual stamp duty, in accordance with current legislation, and the regional tax of the Regional Agency for the Right to University Education (DSU); at the time of enrolment, doctoral students with grants are also required to pay the University an all-inclusive yearly fee of 340 Euros.

Art. 10 Students enrolled in Postgraduate Schools

1. The rules set forth under art. 6 are applicable to students enrolled in postgraduate programmes who

do not have a vocational training contract; in this case, one of the three categories (US, TS, UE) will be applied on the basis of the degree required for admission to the programme. In any case, the all-inclusive annual fee payable can be no less than 1,200 Euros.

2. Students enrolled in postgraduate schools in the area of healthcare who have a vocational training contract, army doctors and medical personnel who belong to specific categories and serve in healthcare structures other than those included in the training network of the school who have reserved their places pursuant to art. 35, paragraphs 3 and 4 and Legislative Decree 368/99, are required to pay an annual, all-inclusive fee of 2,400 Euros.

3. Without prejudice to the procedures for admission to Postgraduate Schools in the area of healthcare reorganized and accredited pursuant to Ministerial decrees no. 68 of 4 February 2015, and no. 402 of 13 June 2017, already set out in the Call for Applications under Directorial Decree no. R0000859 of 2-5-2019 (see note 1), should a specializing student request to transfer to a postgraduate programme at another university during the course of a year, having already paid the University of Siena the contributions due and having already signed the contract for specialist training, said student may request even partial reimbursement of sums paid. The sum to be reimbursed is 180 Euros for every full month from the start of the academic year and up to the date of forfeiture by the specializing student.

4. The number of instalments and due dates as per art. 2, par. 2 above can be waived with a specific provision for particular types of Schools the academic year of which follows a particular schedule: the relevant offices will immediately inform the interested parties of the new procedures. At the time of enrolment, postgraduate students are in any case required to pay 50% of the amount due.

5. The amount under paragraphs 1 and 2 above decreases to 400 Euros if the student is solely required to sit for the final examination.

6. In addition to the amounts listed in this article, students are required to pay virtual stamp duty, in accordance with current legislation, and the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU) are; students enrolled in the postgraduate programmes in the medical area included under Legislative Decree no. 368 of 17 August 1999 are exempted from paying the regional tax.

SECTION III: OTHER DUES

Art. 11 Dues for transferring to another University

1. Students requesting a transfer to another University are required to pay a 250Euro contribution.
2. Only students who are up to date with payments on the day the application is submitted are entitled to apply for transfers.
3. Fees and contributions paid prior to requesting a transfer are not refundable.
4. Pursuant to Art. 30 of these Regulations, students who are incarcerated are exempt from payment of the transfer contribution.

Art. 12 Fee for recognition and suspension of enrolment

1. Students who, as at the last exam session of the previous academic year, are lacking only the University credits required for the final examination, are subject to payment of the recognition fee of Euro 400.00. If the number of years for which a recognition fee is payable is equal to or greater than five, in addition to the fees and dues for the academic year in which studies are resumed, the student is also required to pay the contribution for the last five years to be added. The virtual stamp duty shall be paid for each academic year to be recognized, according to the amount set by the laws in force and also the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU).
2. Students required to complete 30 University credits in addition to those required for the final examination, or only the final examination if they are enrolled in degree courses under the educational system prior to

¹ paragraph 6, art. 10 of the Call for Applications published through directorial decree no. R0000859 of 2-5-2019 sets out that “the candidate who finalizes registration for a reassigned place and who already registered during the previous assignment and registration phase for AY. 2018/2019 at another university, has a right to receive from the latter, in accordance with procedures set out by the university itself, reimbursement of any registration fees paid. Should the university be the same, without prejudice to the required registration on the new postgraduate school, any registration fees already paid to that university for AY. 2018/2019 shall be considered valid for the purpose of the new registration”.

Ministerial Decree 509/1999, who do not modify their plan of study and plan to complete all their exams by the end of the last exam session of the previous academic year, may request suspension of enrolment, and consequently payment of the amounts due, in the new academic year. A request for suspension must be submitted by the deadline for enrolment in the new academic year.

Art. 13 Interruption of studies, resumption of studies and career reunification

1. Studies are interrupted automatically if a student fails to renew his/her enrolment for at least two consecutive academic years without applying for suspension pursuant to article 31 of the University Regulations
2. The interruption may be for several academic years, as long as the prescription periods under applicable laws are respected.
3. A student who abandons or interrupts his/her studies for any reason shall under no circumstances receive reimbursement for fees and dues paid.
4. A student who intends to resume his/her studies after an interruption thereof, must submit a specific career reunification application (resumption of studies) and that student shall be required to pay a reunification contribution of 500 Euros for US type courses and 600 Euros for other types of courses for each year of interruption, plus the fees and contributions payable for the academic year in which studies are resumed..
5. If the student interrupts studies for five years or more, he/she must pay an amount corresponding to the last five years of interruption.

Art. 14 Interruption of studies: suspension

1. During the suspension period under Art. 31 of the University Regulations, students are exempt from payment of University fees and dues and cannot pursue any studies.
2. Suspension is not compatible with part-time student status pursuant to Art. 7.

Art. 15 Interruption of studies: withdrawal

1. Students can withdraw from their studies under art. 31 of the University Degree Regulations only if they are up to date with the payment of all fees and dues owed by the date of application for withdrawal. The withdrawal procedure applies only to students fully registered/enrolled in accordance with Art. 2.
2. Non-payment of tuition fees and dues does not constitute tacit withdrawal from studies. Students who do not pay the fees and dues owed cannot continue their studies in any way and have not terminated their relationship with the University of Siena: they cannot carry out any further enrolment.

Art. 16 Enrolment in single courses

1. The fee for enrolling in single courses pursuant to these Regulations is 130 Euros for US type courses and 150 Euros for other courses, plus the amount resulting from multiplying the cost of each individual credit (set at 15 Euros for US courses and 20 Euros for other types of courses) and the number of credits required for the course selected. The amount due for each single course is therefore based on the following formulas:

$$\begin{aligned}\text{US-type courses} &= \text{Euro } 130.00 + (\text{Euro } 15.00 * \text{No. of credits}) \\ \text{Other courses} &= \text{Euro } 150.00 + (\text{Euro } 20.00 * \text{No. of credits})\end{aligned}$$

2. Virtual stamp duty, in accordance with current legislation, must be added to the amount calculated above.

Art. 17 Deliveries of original diplomas and costs for duplicating diplomas

1. The cost of producing the original diplomas is included in the annual fees.
2. Pending the adoption of new procedures for delivering the original diploma during the final exam session, diplomas not collected within 90 days from the day their availability in the offices is notified, will be mailed to the address specified by the student (but not overseas), who will be charged 25 Euros for postage and handling.
3. The cost of duplicating an original diploma is 100 Euros. This provision also applies to University Master's diplomas.
4. Original professional qualification certificates issued by the appropriate Ministry through the University are free of charge.

Art. 18 Registration fee for the admission test to first cycle degree courses and participating in competitions for admission to degree courses with a cap on enrolment

1. Participation in tests for assessing students' initial preparation is subject to a non-refundable fee of 30 Euros. Participation in tests for which specific agreements and/or contracts have been stipulated with the University, following the approval of the University Bodies, is subject to the terms and conditions set forth in the agreement and/or contract.
2. Participation in competitions for admission to limited enrolment courses is subject to a non-refundable fee of 60 Euros.

Art. 19 Fee for sitting State Board Examinations

1. Those who wish to sit State Board Exams must pay a fee of 310 Euros.
2. Those who wish to sit the exam for chartered accountants must pay a fee of 100 Euros.
3. Those who wish to complete assessed curricular training for qualifying as a physician under art. 3 DM 58/2018, must pay a fee of 110 Euros.
4. Any extra-curricular traineeships for qualifying as a physician, where applicable under current legislations, must pay a fee of 260 Euros.

Art. 20 Fee for recognition of a foreign academic qualification

1. Recognition of a foreign academic qualification awarded by a non-EU country, for the purpose of receiving an equivalent Italian university degree, is subject to payment of a non-refundable fee of 250 Euros.
2. This fee is not due if there is an agreement between the University of Siena and the foreign university for the recognition of degrees.
3. Evaluation of foreign degrees for admission to second cycle degree courses through the University's online platform is subject to payment of a non-refundable fee of 30 Euros.

Art. 20/bis Dues for services provided by request to meet students' personal needs

1. Should a student wish to insert, integrate or correct the ISEE self-certifications after 20 December, a 30 Euro charge will be applied.
2. A 30 Euro charge will be applied to applications submitted after the deadlines indicated in the annual Study Prospectus.

SECTION IV: STUDENT BENEFITS

Art. 21 Disabled students

1. Students with disabilities and with a recognized handicap pursuant to art. 3 par. 1 of Law 104/1992 or with recognized invalidity equal to or greater than 66% are fully exempted from payment of the university fees and the regional tax for the Right to University Education (DSU).
2. Students with a disability, recognized at the start of the academic year, of between 50% and 65% may be exempt, on request, from payment of university fees, or part thereof, covered by the Solidarity Fund under Art. 30 below.
3. Any students who are children of individuals receiving disability pension, according to art. 30 of law 118/71, are granted exemption from payment of university fees.

Art. 22 Students who are in receipt of, or eligible for, a grant from the Regional Agency for the Right to University Education (DSU)

1. Students who enrol on a study course and who apply for grants from the Regional Agency for the Right to University Education, are temporarily exempted from payment of university fees until the final ranking of successful candidates is published; students who have been awarded grants or who are eligible for grants based on the same lists are totally exempted from payment.

Art. 23 Students in receipt of a six-month grant from the Regional Agency for the Right to University Education

1. Students who, within the last call for the last session of the academic year, apply for a grant from the Regional Agency for the Right to University Education (DSU) for an additional semester over and above the

normal duration of the course, and who have completed all the University credits required for their plan of study, except those for the final examination, are exempt from payment of the credit recognition fee.

2. Students who fail to earn all the University credits required for their plan of study by the last call of the last session of the academic year, shall be exempted from payment of 50% of the amount covering fees and dues pursuant to paragraph 2, Art. 2 of this Regulation, by the last deadline provided.

Art. 24 Students whose study grant has been revoked by the Regional Agency for the Right to University Education

1. Students whose study grant has been revoked by the Regional Agency for the Right to University Education (DSU) must pay fees and dues for the year in question, in addition to the regional tax for the Right to University Education. *In the event that the grant is revoked or not allocated due to withdrawal from studies, the fees and dues owed at the date of withdrawal must still be paid.*

Art. 25 Students in receipt of grants from the Italian government

1. Overseas students who receive study grants from the Italian government are fully exempted from payment of university fees and dues.

Art. 26 Students with Political refugee status

1. Students enrolled in first cycle, single cycle or second cycle degree courses and those enrolled in postgraduate and doctoral programmes who have also been granted refugee status or additional protection, are exempt from payment of university fees in full, except for the amounts under Art. 2, par. 4 above.

Art. 27 Detained students

1. Students detained in prisons covered by the Agreement Protocols between the University of Siena and the Tuscany Regional Penitentiary Administration Department must pay an annual enrolment fee of 150 Euros in addition to the regional tax for the Right to University Education.

2. This amount is also applied in the case of resumption of interrupted studies or when the status of graduand is accorded

Art. 28 Special categories of students

1. Students enrolled in first cycle, single cycle or second cycle degree courses who are sixty years old or more are entitled to a 50% reduction of the entire amount of university fees due, calculated according to the criteria under Art. 6.

2. Students enrolled in first cycle, single cycle or second cycle degree courses who are employees of the University of Siena with a permanent contract, or have held a temporary contract for at least the last six months at the time of enrolment, and students who are permanent employees of the Siena University Hospital must pay a single annual, all-inclusive fee of 531 Euros.

3. In application of what has been accorded with public bodies, or public or private institutions in Italy or overseas, through the stipulation of various agreements on learning approved by university bodies, the University of Siena can apply facilitations to particular student categories, regulating them as part of the said agreements.

4. All students receiving benefits as above must pay the regional tax for the Right to University Education, in addition to the amounts due.

Art. 29 Student collaborations

1. In addition to the assistance provided as described in the preceding articles, in order to further promote and encourage access and completion of university studies by able, deserving students in difficult financial situations, also considering the opportunity to train and enhance the professional maturity of university students, each year the University publishes calls for tutoring activities and paid part-time work within the limits set by the university budget.

Art. 30 Solidarity fund

1. The University of Siena, also to comply with art. 1, par. 1, letter c) of Ministerial Decree no. 234 of 26 June 2020, has set up a Solidarity Fund (*Fondo di solidarietà per il sostegno allo studio*) in favour of students in adequately documented difficult situations, even if temporary. Support, which consists in partial or total

exemption from payment of university fees, is provided on request and is deliberated by a special Committee appointed by Rectoral Decree. This Committee shall include, among others, the Rector or a delegated person, the Manager of Student Services or a delegated person, the student representatives within the Board of Directors and the Head of the *Ufficio borse e incentivi* (Scholarships and incentives office), acting as recording secretary.

2. Besides students who meet the conditions under par. 1 or under art. 21, par. 2, students who are resident in areas affected by earthquakes and/or natural disasters may also access the fund, and may be fully or partly exempted from payment of university fees for the academic year in which the event took place, or in the one immediately following it, on condition that the student's home has been declared unsafe for habitation.

3. The application procedure, deadlines, required documentation, criteria for assessment and for providing benefits are described in specific regulations that will be issued through Rectoral Decree. The abovesaid regulations may include two or more sections responding to different needs, allowing any adjustments in funding in accordance with situations.

4. Students who enrol on a degree course and submit an application for the Solidarity Fund above, until the University publishes the final ranking of successful applicants, are momentarily exempted from payment of University fees, except for the regional DSU (Right to University Education) tax.

Art. 31 Virtual stamp duty

1. In addition to the amount due, all students in receipt of the benefits listed above in Section IV must also pay a virtual revenue stamp in accordance with the laws in force.

SECTION V: FINAL PROVISIONS

Art. 32 Fiscal checks and penalties for false statements

1. In application of legislation in force, the University of Siena carries out random checks on statements made by students in self-certifications.

2. Students submitting false statements, regarding themselves or their family members, in order to obtain subsidies that they do not have a right to, will be required to pay the maximum university fees for the type of study course enrolled in, in addition to any legal sanctions, and will forfeit the right to obtain other subsidies for the entire duration of their academic studies. In addition, an administrative fine will be levied against these students, comprising the payment of an amount which is threefold the value of the services unduly used, and will lose the right to obtain other provisions for the duration of the study course, without prejudice to the application of sanctions in accordance with the laws in force in the event of false self-certification..

Art. 33 Final provisions

1. For any matters not expressly covered by these Regulations, reference should be made to the laws and specific Regulations in force.

2. The fees and dues covered by these Regulations, as well as the ISEE income statement brackets under art. 6, Table A and the coefficients in Table B, are all updated every three years in relation to the inflation rate and the figures for GNP growth and in accordance with any constraints placed by the laws in force.