

# REGULATIONS FOR DETERMINING AND PAYING THE FEES AND CONTRIBUTIONS DUE FOR ENROLLING IN COURSES OF THE UNIVERSITY OF SIENA

## SECTION I: GENERAL RULES REGARDING STUDENT CONTRIBUTIONS

### Article 1 Subject

1. This Regulation contains the criteria for calculation of the fees and contributions due from students enrolled in University of Siena courses, and the procedures for payment thereof, except for masters' degree programme, professional improvement and continuing education courses and training and teacher training courses offered by the University, which are governed by specific provisions, except where explicitly mentioned herein.

### Article 2 Fees and contributions: general principles

1. The fees to be paid by the student who enrolls in one of the study courses included under Art. 1, are calculated with reference to the type of course chosen, the student's economic situation and merit, based on the criteria set out in the Section II below, bearing in mind the provisions contained in Law no. 232 dated 11/12/2016.

2. The amount due is payable in four instalments according to the procedures set forth in Art. 3 below, on the following deadlines:

- first instalment upon enrolment, no later than 31st October of each year;
- second instalment by 20th December each year;
- third instalment by 28th February each year;
- fourth instalment by 30th April each year;

If any of the deadlines fall on a holiday or the day before a holiday, they will be extended until the first subsequent working day.

3. Regular enrolment in University of Siena courses is subject to payment of the amounts due; the payment of the first instalment secures enrolment or registration.

4. The following contributions are added to the first instalment of the university fees:

- a. regional tax for the Right to University Education (DSU), at the amount set by current legislation;
- b. virtual stamp duty according to the amount set by current legislation.

The virtual stamp duty is not reimbursable under any circumstances, while reimbursement for any regional tax for the Right to University Education (DSU) must be requested from the Regional Agency competent for DSU.

5. The stamp duty under b) above is payable online only at the time of enrolment/registration, including for Master's Degree programmes, Masterclasses, Continuing Education, Professional Training, Winter and Summer Schools.

6. Students who are not up to date with payment of fees and contributions and/or any arrears according to Art. 4 below cannot take exams, or carry out any administrative act.

### Article 3 Payment terms

1. The procedures for payment of the fees and contributions under Art. 2 are published each year in the Study Prospectus or the calls for enrolment in courses.

### Article 4 Surcharges for late payments

1. Students who make payments later than the due date or who do not comply with the deadlines set herein will be required to pay a progressively increasing surcharge as follows:

- a. Euro 10.00 for payments made within the 14th day subsequent to the due date;
- b. Euro 25.00 for payments made between the 15th and the 21st day subsequent to the due date,
- c. Euro 50.00 for payments made between the 22nd and the 30th day subsequent to the due date
- d. Euro 100.00 for payments made from the 31st day subsequent to the due date;

## **Article 5 Reimbursements of university fees and contributions**

1. Reimbursement for all excess amounts paid can be requested in writing, with proper documentation attached, from the Rector. The requested refund will be offset against any further fees due, according to the terms and conditions defined by the University.

## **SECTION II: AMOUNT OF THE CONTRIBUTIONS**

### **Article 6 Determination of the contribution amounts**

1. The contribution amount due from each student enrolled in degree courses, master's degree courses or single cycle master's degree courses offered by the University of Siena is defined on the basis of the following elements:

- a) category the degree course belongs to
- b) economic status of the student's immediate family, as this is expressed by the equivalent economic situation indicator (ISEE) for the year immediately preceding the year of enrolment,
- c) enrolment year,
- d) University credits earned (ECTS credits) in the twelve months prior to 10 August.

2. The study course fall under one of the three categories below:

- a) humanities-social studies (US),
- b) technical-scientific (TS),
- c) EU regulated healthcare (EU).

The courses fall under the individual categories as follows:

- a) the courses offered by the Departments below are grouped under the US category:
  - Economy, Law and Political Science Area,
  - Literature, Philosophy and the Arts Area;
- b) the courses offered by the Departments below - except for scientific degree courses under classes L-35 and LM-40, which are included under the US category and the courses listed under c) below - belong to the TS category:
  - Biomedical and Medical Sciences Area,
  - Experimental Sciences Area;
- c) the following single cycle degree courses belong to the EU area:
  - LM 41 – Medicine and surgery,
  - LM 46 – Dentistry and Dental Prosthodontics.

3. The amount of the contribution due from each enrolled student, according to the elements under par. 1 above, is:

**Tab. A:** Contributi universitari dovuti per l'iscrizione ai corsi di laurea e di laurea magistrale

Studenti che:

<b>Gruppo 1</b>	1) sono iscritti da un N. di anni MINORE o UGUALE alla durata normale del corso di studio aumentata di uno
	2) in caso di iscrizione al 2°anno HANNO conseguito, entro il 10 agosto del primo anno, almeno 10 CFU
	3) in caso di iscrizione ad anni successivi al 2° HANNO conseguito, nei dodici mesi antecedenti il 10 agosto di ciascun anno, almeno 25 CFU
<b>Gruppo 2</b>	1) sono iscritti da un N. di anni SUPERIORE alla durata normale del corso di studio aumentata di uno
	2) HANNO conseguito, nei dodici mesi antecedenti il 10 agosto di ciascun anno, almeno 25 CFU
<b>Gruppo 3</b>	1) non rientrano nei due casi precedenti

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	range ISEE	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2
0A_<16500,99 Euro	-	200	400	-	200	450	-	200	500
1D_16501_17000	-	200	440	-	200	458	-	200	500
1E_17001_17500	-	200	490	-	200	508	-	200	525
1F_17501_18000	-	200	540	-	200	558	-	200	575
1G_18001_18500	340	510	590	345	518	608	350	525	625
1H_18501_19000	374	561	641	380	569	659	385	578	678
1J_19001_19500	408	612	692	414	621	711	420	630	730
1K_19501_20000	442	663	743	449	673	763	455	683	783
2A_20001_20500	476	714	794	483	725	815	490	735	835
2B_20501_21000	510	765	845	518	776	866	525	788	888
2C_21001_21500	544	816	896	552	828	918	560	840	940
2D_21501_22000	578	867	947	587	880	970	595	893	993
2E_22001_22500	612	918	998	621	932	1.022	630	945	1.045
2F_22501_23000	646	969	1.049	656	983	1.073	665	998	1.098
2G_23001_23500	680	1.020	1.100	690	1.035	1.125	700	1.050	1.150
2H_23501_24000	714	1.071	1.151	725	1.087	1.177	735	1.103	1.203
2J_24001_24500	748	1.122	1.202	759	1.139	1.229	770	1.155	1.255
2K_24501_25000	782	1.173	1.253	794	1.190	1.280	805	1.208	1.308
2L_25001_25500	816	1.224	1.304	828	1.242	1.332	840	1.260	1.360
2M_25501_26000	850	1.275	1.355	863	1.294	1.384	875	1.313	1.413
2N_26001_26500	884	1.326	1.406	897	1.346	1.436	910	1.365	1.465
2P_26501_27000	918	1.377	1.457	932	1.397	1.487	945	1.418	1.518
2Q_27001_27500	952	1.428	1.508	966	1.449	1.539	980	1.470	1.570
2R_27501_28000	986	1.479	1.559	1.001	1.501	1.591	1.015	1.523	1.623
2S_28001_28500	1.020	1.530	1.610	1.035	1.553	1.643	1.050	1.575	1.675
2T_28501_29000	1.054	1.581	1.661	1.070	1.604	1.694	1.085	1.628	1.728
2U_29001_29500	1.088	1.632	1.712	1.104	1.656	1.746	1.120	1.680	1.780
2V_29501_30000	1.122	1.683	1.763	1.139	1.708	1.798	1.155	1.733	1.833
3A_30001_31000	1.200	1.700	1.780	1.320	1.870	1.960	1.380	1.955	2.055
3B_31001_32000	1.230	1.710	1.790	1.353	1.881	1.971	1.415	1.967	2.067
3C_32001_33000	1.260	1.720	1.800	1.386	1.892	1.982	1.449	1.978	2.078
3D_33001_34000	1.290	1.730	1.810	1.419	1.903	1.993	1.484	1.990	2.090
3E_34001_35000	1.320	1.740	1.820	1.452	1.914	2.004	1.518	2.001	2.101
3F_35001_36000	1.350	1.750	1.830	1.485	1.925	2.015	1.553	2.013	2.113
3G_36001_37000	1.380	1.760	1.840	1.518	1.936	2.026	1.587	2.024	2.124

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
range ISEE	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3
3H_37001_38000	1.410	1.770	1.850	1.551	1.947	2.037	1.622	2.036	2.136
3J_38001_39000	1.440	1.780	1.860	1.584	1.958	2.048	1.656	2.047	2.147
3K_39001_40000	1.470	1.790	1.870	1.617	1.969	2.059	1.691	2.059	2.159
4A_40001_41000	1.500	1.800	1.880	1.650	1.980	2.070	1.800	2.160	2.260
4B_41001_42000	1.520	1.810	1.890	1.672	1.991	2.081	1.824	2.172	2.272
4C_42001_43000	1.540	1.820	1.900	1.694	2.002	2.092	1.848	2.184	2.284
4D_43001_44000	1.560	1.830	1.910	1.716	2.013	2.103	1.872	2.196	2.296
4E_44001_45000	1.580	1.840	1.920	1.738	2.024	2.114	1.896	2.208	2.308
4F_45001_46000	1.600	1.850	1.930	1.760	2.035	2.125	1.920	2.220	2.320
4G_46001_47000	1.620	1.860	1.940	1.782	2.046	2.136	1.944	2.232	2.332
4H_47001_48000	1.640	1.870	1.950	1.804	2.057	2.147	1.968	2.244	2.344
4J_48001_49000	1.660	1.880	1.960	1.826	2.068	2.158	1.992	2.256	2.356
4K_49001_50000	1.680	1.890	1.970	1.848	2.079	2.169	2.016	2.268	2.368
5A_50001_51000	1.700	1.900	1.980	1.870	2.090	2.180	2.040	2.280	2.380
5B_51001_52000	1.710	1.910	1.990	1.881	2.101	2.191	2.052	2.292	2.392
5C_52001_53000	1.720	1.920	2.000	1.892	2.112	2.202	2.064	2.304	2.404
5D_53001_54000	1.730	1.930	2.010	1.903	2.123	2.213	2.076	2.316	2.416
5E_54001_55000	1.740	1.940	2.020	1.914	2.134	2.224	2.088	2.328	2.428
5F_55001_56000	1.750	1.950	2.030	1.925	2.145	2.235	2.100	2.340	2.440
5G_56001_57000	1.760	1.960	2.040	1.936	2.156	2.246	2.112	2.352	2.452
5H_57001_58000	1.770	1.970	2.050	1.947	2.167	2.257	2.124	2.364	2.464
5J_58001_59000	1.780	1.980	2.060	1.958	2.178	2.268	2.136	2.376	2.476
5K_59001_60000	1.790	1.990	2.070	1.969	2.189	2.279	2.148	2.388	2.488
6A_60001_61000	1.800	2.000	2.080	1.980	2.200	2.290	2.160	2.400	2.500
6B_61001_62000	1.810	2.010	2.090	1.991	2.211	2.301	2.172	2.412	2.512
6C_62001_63000	1.820	2.020	2.100	2.002	2.222	2.312	2.184	2.424	2.524
6D_63001_64000	1.830	2.030	2.110	2.013	2.233	2.323	2.196	2.436	2.536
6E_64001_65000	1.840	2.040	2.120	2.024	2.244	2.334	2.208	2.448	2.548
6F_65001_66000	1.850	2.050	2.130	2.035	2.255	2.345	2.220	2.460	2.560
6G_66001_67000	1.860	2.060	2.140	2.046	2.266	2.356	2.232	2.472	2.572
6H_67001_68000	1.870	2.070	2.150	2.057	2.277	2.367	2.244	2.484	2.584
6J_68001_69000	1.880	2.080	2.160	2.068	2.288	2.378	2.256	2.496	2.596
6K_69001_70000	1.890	2.090	2.170	2.079	2.299	2.389	2.268	2.508	2.608
7A_70001_71000	1.900	2.100	2.180	2.090	2.310	2.400	2.280	2.520	2.620
7B_71001_72000	1.910	2.105	2.185	2.101	2.316	2.406	2.292	2.526	2.626
7C_72001_73000	1.920	2.110	2.190	2.112	2.321	2.411	2.304	2.532	2.632
7D_73001_74000	1.930	2.115	2.195	2.123	2.327	2.417	2.316	2.538	2.638
7E_74001_75000	1.940	2.120	2.200	2.134	2.332	2.422	2.328	2.544	2.644
7F_75001_76000	1.950	2.125	2.205	2.145	2.338	2.428	2.340	2.550	2.650
7G_76001_77000	1.960	2.130	2.210	2.156	2.343	2.433	2.352	2.556	2.656
7H_77001_78000	1.970	2.135	2.215	2.167	2.349	2.439	2.364	2.562	2.662
7J_78001_79000	1.980	2.140	2.220	2.178	2.354	2.444	2.376	2.568	2.668
7K_79001_80000	1.990	2.145	2.225	2.189	2.360	2.450	2.388	2.574	2.674
8A_80001_81000	2.000	2.150	2.230	2.200	2.365	2.455	2.400	2.580	2.680
8B_81001_82000	2.010	2.160	2.240	2.211	2.376	2.466	2.412	2.592	2.692
8C_82001_83000	2.020	2.170	2.250	2.222	2.387	2.477	2.424	2.604	2.704

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	8D_83001_84000	2.030	2.175	2.255	2.233	2.393	2.483	2.436	2.610
8E_84001_85000	2.040	2.180	2.260	2.244	2.398	2.488	2.448	2.616	2.716
8F_85001_86000	2.050	2.185	2.265	2.255	2.404	2.494	2.460	2.622	2.722
8G_86001_87000	2.060	2.190	2.270	2.266	2.409	2.499	2.472	2.628	2.728
8H_87001_88000	2.070	2.195	2.275	2.277	2.415	2.505	2.484	2.634	2.734
8J_88001_89000	2.080	2.200	2.280	2.288	2.420	2.510	2.496	2.640	2.740
8K_89001_90000	2.090	2.205	2.285	2.299	2.426	2.516	2.508	2.646	2.746
9A_>90001_91000	2.100	2.210	2.290	2.310	2.431	2.521	2.520	2.652	2.752
9B_>91001_92000	<b>2.115</b>	<b>2.240</b>	<b>2.335</b>	<b>2.335</b>	<b>2.471</b>	<b>2.576</b>	<b>2.555</b>	<b>2.702</b>	<b>2.817</b>
9C_>92001_93000	<b>2.130</b>	<b>2.255</b>	<b>2.345</b>	<b>2.350</b>	<b>2.486</b>	<b>2.586</b>	<b>2.570</b>	<b>2.717</b>	<b>2.827</b>
9D_>93001_94000	<b>2.145</b>	<b>2.270</b>	<b>2.365</b>	<b>2.365</b>	<b>2.501</b>	<b>2.606</b>	<b>2.585</b>	<b>2.732</b>	<b>2.847</b>
9E_>94001_95000	<b>2.160</b>	<b>2.285</b>	<b>2.380</b>	<b>2.380</b>	<b>2.516</b>	<b>2.621</b>	<b>2.600</b>	<b>2.747</b>	<b>2.862</b>
9F_>95001_96000	<b>2.175</b>	<b>2.300</b>	<b>2.395</b>	<b>2.395</b>	<b>2.531</b>	<b>2.636</b>	<b>2.615</b>	<b>2.762</b>	<b>2.877</b>
9G_>96001_97000	<b>2.190</b>	<b>2.315</b>	<b>2.410</b>	<b>2.410</b>	<b>2.546</b>	<b>2.651</b>	<b>2.630</b>	<b>2.777</b>	<b>2.892</b>
9H_>97001_98000	<b>2.205</b>	<b>2.330</b>	<b>2.425</b>	<b>2.425</b>	<b>2.561</b>	<b>2.666</b>	<b>2.645</b>	<b>2.792</b>	<b>2.907</b>
9J_>98001_99000	<b>2.220</b>	<b>2.345</b>	<b>2.440</b>	<b>2.440</b>	<b>2.576</b>	<b>2.681</b>	<b>2.660</b>	<b>2.807</b>	<b>2.922</b>
9K_>99001_100000	<b>2.235</b>	<b>2.360</b>	<b>2.455</b>	<b>2.455</b>	<b>2.591</b>	<b>2.696</b>	<b>2.675</b>	<b>2.822</b>	<b>2.937</b>
9L_>100000	<b>2.250</b>	<b>2.375</b>	<b>2.470</b>	<b>2.470</b>	<b>2.606</b>	<b>2.711</b>	<b>2.690</b>	<b>2.837</b>	<b>2.952</b>
9X_ND	<b>2.250</b>	<b>2.375</b>	<b>2.470</b>	<b>2.470</b>	<b>2.606</b>	<b>2.711</b>	<b>2.690</b>	<b>2.837</b>	<b>2.952</b>

- Only for students registering for the *Dentistry and Dental Prosthodontics* courses (class LM 46) who do not declare ISEE status or declare an amount in excess of Euro 30,000, the amounts under Table A above will be increased by Euro 1,650.00 in relation to the particular nature of this single cycle master's degree course.
- For students who are citizens of non-EU member countries and who are not residents of Italy and for students to whom ISEE calculation is not applicable to their immediate family, notwithstanding the surcharge indicated under par. 4 above, the amount of the all-inclusive annual contribution is equal to the amounts corresponding to the "9X" range of Table A above, multiplied by the following coefficients, if the value is less than one; these coefficients are calculated by comparing the Gross National Product (GNP) per capita, adjusted for purchasing power parity (PPP) in the country of origin, as compared to Italy, based on the information published by the International Monetary Fund (IMF). The amount of the contribution due can in any case be no lower than Euro 600.00.
- For students entitled to enrol based on the rulings of competent administrative legal bodies, the enrolment contribution due for each academic year definitively concluded will be Euro 600.00.

**Table B: Adjustment coefficient for contributions payable - GNP (PPP) per capita in the country of origin (\*)**

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Afghanistan	1,947	0.0545	Bangladesh	3,607	0.1010	Bulgaria	19,097	0.5348	South Korea	36,511	1.0225
Albania	11,301	0.3165	Barbados	16,575	0.4642	Burkina Faso	1,724	0.0483	Cote d'Ivoire	3,316	0.0929
Algeria	14,504	0.4062	Belgium	43,585	1.2206	Burundi	818	0.0229	Costa Rica	15,482	0.4336
Angola	7,344	0.2057	Belize	8,373	0.2345	Cambodia	3,487	0.0977	Croatia	21,581	0.6044
Antigua and Barbuda	23,476	0.6577	Benin	2,113	0.0592	Cameroon	3,144	0.088	Denmark	45,709	1.2801
Saudi Arabia	53,624	1.5017	Bhutan	8,201	0.2297	Canada	45,553	1.2757	Dominica	10,788	0.3021
Argentina	22,554	0.6316	Belarus	17,654	0.4944	Cape Verde	6,522	0.1826	Ecuador	11,264	0.3154
Armenia	8,468	0.2371	Myanmar	5,469	0.1532	Chad	2,634	0.0738	Egypt	11,850	0.3319
Australia	47,389	1.3271	Bolivia	6,465	0.1811	Chile	23,460	0.6570	El Salvador	8,303	0.2325
Austria	47,250	1.3232	Bosnia and Herzegovina	10,492	0.2938	China	14,107	0.3951	United Arab Emirates	67,617	1.8936
Azerbaijan	17,993	0.5039	Botswana	16,368	0.4584	Cyprus	32,785	0.9181	Eritrea	1,297	0.0363
Bahamas	25,167	0.7048	Brazil	15,615	0.4373	Colombia	13,847	0.3878	Estonia	28,592	0.8007
Bahrein	50,095	1.4029	Brunei	79,587	2.2288	Comoros	1,519	0.0425	Ethiopia	1,801	0.0504

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Fiji	9,044	0.2533	Kyrgyzstan	3,363	0.0942	Oman	44,628	1.2498	United States	55,805	1.5628
Philippines	7,254	0.2031	Kiribati	1,787	0.0500	Netherlands	49,166	1.3769	South Africa	13,165	0.3687
Finland	41,120	1.1516	Kosovo	9,540	0.2672	Pakistan	5,000	0.1400	South Sudan	1,992	0.0558
France	41,181	1.1533	Kuwait	70,166	1.9650	Palau	15,182	0.4252	Sudan	4,344	0.1217
Gabon	18,639	0.5220	Laos	5,309	0.1487	Panama	21,765	0.6095	Suriname	16,292	0.4563
Gambia	1,646	0.0461	Lesotho	2,987	0.0837	Papua New Guinea	2,652	0.0743	Sweden	47,922	1.3421
Georgia	9,630	0.2697	Latvia	24,712	0.6921	Paraguay	8,708	0.2439	Switzerland	58,551	1.6397
Germany	46,893	1.3132	Lebanon	18,240	0.5108	Perù	12,195	0.3415	Swaziland	8,453	0.2367
Ghana	4,266	0.1195	Liberia	873	0.0244	Poland	26,455	0.7409	Tajikistan	2,749	0.0770
Jamaica	8,759	0.2453	Libya	14,650	0.4103	Portugal	27,835	0.7795	Taiwan	46,783	1.3102
Japan	38,054	1.0657	Lithuania	28,359	0.7942	Qatar	132,099	3.6994	Tanzania	2,904	0.0813
Djibouti	3,204	0.0897	Luxembourg	98,987	2,7721	Democratic Republic of the Congo (DRC)	770	0.0216	Thailand	16,097	0.4508
Jordan	12,123	0.3395	Macedonia	14,009	0.3923	United Kingdom	41,159	1.1527	Timor-Leste	5,628	0.1576
Greece	26,449	0.7407	Madagascar	1,462	0.0409	Czech Republic	31,549	0.8835	Togo	1,483	0.0415
Grenada	13,128	0.3676	Malawi	1,124	0.0315	Central African Republic	630	0.0176	Tonga	5,045	0.1413
Guatemala	7,738	0.2167	Maldives	14,923	0.4179	Rep. of the Congo	6,722	0.1882	Trinidad and Tobago	32,635	0.9139
Equatorial Guinea	31,758	0.8894	Malaysia	26,315	0.7369	Dominican Republic	14,984	0.4196	Tunisia	11,428	0.3200
Guinea-Bissau	1,508	0.0422	Mali	2,199	0.0616	Romania	20,787	0.5821	Turkey	20,438	0.5724
Guinea	1,214	0.0340	Malta	35,826	1.0033	Rwanda	1,807	0.0506	Turkmenistan	16,445	0.4605
Guyana	7,509	0.2103	Morocco	8,164	0.2286	Russia	25,411	0.7116	Tuvalu	3,393	0.0950
Haiti	1,750	0.0490	Mauritania	4,395	0.1231	Saint Kitts and Nevis	24,808	0.6947	Ukraine	7,519	0.2106
Honduras	4,869	0.1364	Mauritius	19,509	0.5463	St Vincent and Grenada	10,956	0.3068	Uganda	2,003	0.0561
Hong Kong	56,701	1.5879	Mexico	17,534	0.4910	Samoa	5,174	0.1449	Hungary	26,222	0.7343
India	6,162	0.1726	Micronesia	2,955	0.0828	San Marino	63,104	1.7672	Uruguay	21,507	0.6023
Indonesia	11,126	0.3116	Moldova	5,006	0.1402	Saint Lucia	11,739	0.3287	Uzbekistan	6,068	0.1699
Iran	17,251	0.4831	Mongolia	12,147	0.3402	Sao Tomé and Príncipe	3,244	0.0908	Vanuatu	2,550	0.0714
Iraq	15,474	0.4333	Montenegro	16,123	0.4515	Senegal	2,451	0.0686	Venezuela	16,673	0.4669
Ireland	55,533	1.5552	Mozambique	1,186	0.0332	Serbia	13,671	0.3829	Vietnam	6,024	0.1687
Iceland	46,097	1,2909	Namibia	11,408	0.3195	Seychelles	26,277	0.7359	Yemen	2,671	0.0748
Marshall Islands	3,211	0.0899	Nepal	2,465	0.0690	Sierra Leone	1,577	0.0442	Zambia	3,868	0.1083
Solomon Islands	1,950	0.0546	Nicaragua	4,997	0.1399	Singapore	85,253	2.3875	Zimbabwe	2,096	0.0587
Israel	33,656	0.9425	Nigeria	6,108	0.1711	Slovakia	29,720	0.8323			
Italy	35,708	1.0000	Niger	1,080	0.0302	Slovenia	31,007	0.8683			
Kazakhstan	24,268	0.6796	Norway	68,430	1.9164	Spain	34,819	0.9751			
Kenya	3,208	0.0898	New Zealand	36,172	1,0130	Sri Lanka	10,566	0.2959			

 Developing countries

(\* ) the minimum amount of Euro 600.00 will be applied to Counties not listed above.

### Art. 7 Part time students

1. For students enrolled as part time, the “normal” duration will be increased from one to six years depending on the course of study and the number of academic years for which part time status was required.

### Article 8 Pre-registered students

1. Students who pre-register for courses are required to pay a deposit of the first instalment of Euro 35.00, in lieu of the contribution under Art. 18, par. 1 below.
2. The amount mentioned in the preceding paragraph is not refundable under any circumstances as it is applied against general administration costs incurred by the University.

### Article 9 Students enrolled in PhD courses

1. Students enrolled in PhD courses who have not been awarded a grant are required to pay the amount of virtual stamp duty required by applicable legislation and the regional tax for the Regional

Agency for the Right to University Education; PhD candidates with grants are required to pay the University an all-inclusive contribution of Euro 340.00 each year, upon enrolment.

#### **Article 10 Students enrolled in post-graduate programmes**

1. The rules set forth under Art. 6 are applicable to students enrolled in post-graduate programmes who do not have a vocational training contract; in this case, one of the three categories (US,TS,EU) will be applied on the basis of the degree required for admission to the programme. In any case, the all-inclusive annual contribution payable can be no lower than Euro 1,200.00.
2. The students enrolled in the healthcare Post-graduate programmes who have a vocational training contract, army doctors and medical personnel who belong to specific categories and serve in healthcare structures other than those included in the training network of the school who have reserved their places pursuant to Art. 35, paragraphs 3 and 4 and Legislative Decree 368/99, are required to pay an annual, all-inclusive fee of Euro 2,400.00.
3. The number of instalments and due dates as per Art. 2, par. 2 above can be waived with a specific provision in relation to specific periods during the academic year, for particular types of Schools: the competent offices will immediately inform the interested parties of the procedures that are applicable. The post-graduate students are required to pay 50% of the amount due at the time of enrolment.
4. The amount under paragraph 1 and 2 above is decreased to Euro 400.00 if the student is solely required to sit for the final examination.
5. The virtual stamp duty according to the amount set by current legislation and the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU) are additional to the amounts listed in this article; students enrolled in the post graduate programmes in the medical area included under Legislative Decree 368 of 17 August 1999 are exempted from paying the regional tax.

### **SECTION III: OTHER AMOUNTS**

#### **Article 11 Contribution payable for transfer to another University**

1. Students requesting a transfer to another University are required to pay a contribution of Euro 250.00.
2. Only students who are up to date with payments on the date the application is submitted are entitled to apply for transfers.
3. Fees and contributions paid prior to requesting a transfer are not refundable.
4. Students who are incarcerated pursuant to Art. 30 of these Regulations are exempt from paying the transfer contribution.

#### **Article 12 Contribution for recognition and suspension of enrolment**

1. Students who, as at the last exam session of the previous academic year, are lacking only the ECTS credits required for the final examination, are subject to payment of the contribution for recognition of Euro 400.00. If the number of years for which a recognition contribution is payable is equal to or higher than five, in addition to the fees and contributions for the academic year in which studies are resumed, the student is also required to pay the contribution for the last five years to be added. The virtual stamp duty shall be added for each academic year to be recognised, according to the amount set by the applicable legislation and also the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU).
2. Students required to complete 30 ECTS credits in addition to those required for the final examination, or only the final examination if they are enrolled in old educational systems, i.e. prior to the Ministerial Decree 509/1999, which do not modify their programme of study and provide for completion of all the exams by the last exam of the last applicable session of the previous academic year, may request that their enrolment and consequently payment of the amounts due, be suspended until the new academic year. A request for suspension must be submitted by the end of the due date set for enrolment in the new academic year.

#### **Article 13 Interruption of studies, resumption of studies and career reunification**

1. Studies are interrupted automatically if a student fails to renew his or her enrolment for at least two consecutive academic years without applying for a suspension pursuant to article 31 of the University Regulations.
2. The interruption may be for several academic years, notwithstanding compliance with the prescription periods set by applicable laws.
3. A student who abandons or interrupts his/her studies for any reason shall not receive reimbursement for fees and contributions paid, under any circumstances.
4. A student who intends to resume his/her studies after an interruption thereof, must submit a specific career reunification application (resumption of studies) and that student shall be required to pay a reunification contribution of Euro 500.00 for US type courses and Euro 600.00 for other types of courses for each year of interruption, plus the fees and contributions payable for the academic year in which studies are resumed.
5. If the student interrupts studies for five years or more, he/she must pay an amount corresponding to the last five years of interruption.

**Article 14 Interruption of studies: suspension**

1. During the suspension period under Art. 31 of the University Regulations, students are exempt from paying the University contribution and shall not be allowed to pursue any studies.
2. Suspension is not compatible with part time student status pursuant to Art. 7 above.

**Article 15 Interruption of studies: renunciation**

1. Pursuant to Art. 31 of the University Regulations, a student is entitled to renounce his/her studies only if that student is up to date with past due payments of fees and contributions as at the date the application is submitted. The renunciation option is applicable only to registrations/enrolments concluded pursuant to Art. 2.
2. Non-payment of fees and contributions does not constitute a tacit renunciation of studies: the student who does not pay the instalments due cannot pursue any academic programme, and also cannot terminate his/her relationship with the university and cannot enrol in other courses.

**Article 16 Enrolment in single courses**

1. The fee for enrolling in single courses pursuant to these Regulations is Euro 130.00 for US type courses and Euro 150.00 for other courses; plus the amount resulting from multiplying the cost of each individual credit (set at Euro 15.00 per US course and Euro 20.00 per course for other types of courses) and the number of credits required for the selected programme. The amount due for each single course is therefore based on the following formulas:

Type US courses = Euro 130.00 + (Euro 15.00\*No. of credits)

Other courses = Euro 150.00 + (Euro 20.00\*No. of credits)

2. Virtual stamp duty according to the amount set by current legislation is additional to the amount calculated above.

**Article 17 Deliveries of original diplomas and costs for duplicating diplomas and the magnetic badge**

1. The cost of producing the original diplomas is included in the annual contributions.
2. Diplomas which are not delivered during the *Graduation Day* ceremony, or collected within 90 days from the day the degree is granted, will be mailed to the address specified by the student, who shall also bear the packaging and postage costs.
3. The cost of duplicating an original diploma is Euro 100.00. This provision also applies to Master's degree diplomas granted by the University.
4. The cost of duplicating the magnetic badge, for all courses which provide for the delivery of such a badge, including master's degree courses, is Euro 40.00.
5. Original professional qualification certifications issued by the competent Ministry through the University, are free of charge.

**Article 18 Contributions for the admission test to master's degree courses and for participating in competitions for enrolment in limited attendance programmes**



1. Participation in tests for evaluation of students' initial preparation level is subject to a non-refundable payment of Euro 35.00. Participation in tests for which specific agreements and/or contracts have been stipulated with the University, following the approval of the University Bodies, is subject to the terms and conditions set forth in the agreement and/or contract.
2. Participation in competitions for admission to limited attendance courses is subject to a non-refundable payment of Euro 60.00.

#### **Article 19 Contribution for participation in State Examinations**

1. Participation in State Examinations is subject to payment of a Euro 310.00 contribution.
2. Participation in chartered accountant examinations is subject to a non-refundable payment of Euro 100.00.

#### **Article 20 Contribution for recognition of a foreign academic degree**

1. Recognition of a foreign degree earned within a non-EU country, for the purpose of receiving an equivalent Italian university degree, is subject to the payment of a non-refundable contribution of Euro 250.00.
2. This contribution is not payable if an agreement pertaining to recognition of degrees has been concluded between the University of Siena and the foreign university that issued the degree.
3. Evaluation of foreign degrees for admission to master's degree courses through the University's online platform is subject to payment of a non-refundable contribution of Euro 30.00.

#### **Article 20/bis Contributions due for services provided upon the request of a student pertaining to individual requirements**

1. Should a student wish to insert, integrate or correct the ISEE self-certifications after 20 December, a contribution of Euro 30.00 will be payable.
2. A contribution of Euro 30.00 will be charged for applications submitted after the deadlines indicated in the annual Study Prospectus.

### **SECTION IV: PAYMENTS TO STUDENTS**

#### **Article 21 Students with disabilities**

1. Students with disabilities and with a recognised handicap pursuant to article 3 paragraph 1 of Law 104/1992 or with recognised invalidity equal to or greater than 66% are fully exempted from payment of the university contributions and the regional tax for the Right to University Education.
2. Students with a disability, recognised at the start of the academic year, of between 50% and 65% may be exempt, on request, from payment of the university contribution due or part thereof covered by the solidarity fund under Art. 30 below.
3. Any students who are children of individuals receiving disability pension, according to art. 30 of law 118/71, are granted exemption from university contributions.

#### **Article 22 Students who have received or are eligible for a grant from the Regional Agency for the Right to University Education;**

1. Students who enrol on a study course and who apply to access grants from the Regional Agency for the Right to University Education, are temporarily exempted from paying the university contribution owed until the final list of the awardees is published; students who have been awarded grants and who are eligible for grants based on the same lists are permanently 100% exempt from payment.

#### **Article 23 Students who receive a six-monthly Regional Agency for the Right to University Education Grant**

1. Students who, within the last call for the last session of the academic year, apply a grant from the Regional Agency for the Right to University Education against an additional semester, over and above the normal duration of the course, who have completed all the ECTS credits required for their programme of study, except those for the final examination, are exempt from paying the recognition fee.

2. If a student fails to earn all the ECTS credits required for his/her programme of study by the last call of the last session of the academic year, that student shall be exempted from 50% of the payment of the amount due for the fees and contributions pursuant to paragraph 2, Art. 2 of this Regulation, by the last deadline provided.

#### **Article 24 Student recipients of notifications of revocation of Regional Agency for the Right to University Education Grants**

1. Students receiving a revocation notice of a study grant from the Regional Agency for the Right to University Education must pay fees and contributions due for the year in question, in addition to the regional tax for the Right to University Education. In the event that revocation or non-allocation of the grant is due to renunciation of studies, the overdue fees and contributions at the date of renunciation must still be paid.

#### **Article 25 Students who receive grants from the Italian government**

1. Overseas students who receive study grants from the Italian government are fully exempt from paying university fees and contributions.

#### **Article 26 Political refugee students**

1. Students attending degree courses, master's degree courses and single cycle master's degree courses and enrolled in post-graduate programmes and PhD courses who have also been granted refugee status or additional protection, are exempt from paying the full university contribution, except for the amounts under Art. 2, par. 4 above.

#### **Article 27 Detained students**

1. Students detained in prisons covered by the Agreement Protocols between the University of Siena and the Tuscany Regional Penitentiary Administration Department must pay an annual enrolment fee of 150.00 Euros in addition to the regional tax for the Right to University Education.  
2. This amount is also applied if interrupted studies or status of student about to graduate are recognised.

#### **Article 28 Special categories of students**

1. Students attending degree courses, master's degree courses and single-cycle master's degree courses who are aged sixty years old or above are entitled to a 50% reduction of the entire amount of university fees due, calculated according to the criteria under Art. 6.  
2. Students attending degree courses, master's degree courses and single-cycle master's degree courses who are employees of the University of Siena with a permanent contract, or a temporary contract of at least six months when enrolling and students who are permanent employees of the Siena University Hospital must pay a single, annual, all-inclusive fee of 531.00 Euros.  
3. In application of what has been accorded with public bodies, or public or private institutions in Italy or overseas, through the stipulation of various agreements on learning approved by university bodies, the University of Siena can apply facilitations to particular student categories, regulating them as part of the said agreements.  
4. All students receiving payment as above must pay the regional tax for the Right to University Education, in addition to the amounts owed.

#### **Article 29 Student collaborations**

1. In addition to the assistance provided as described in the preceding articles, in order to promote and encourage access and completion of university studies by able, worthy students who suffer unfavourable economic circumstances, also considering the opportunity to train and professional enhance university students, the university publishes calls each year for tutoring activities and payments for part-time collaborations within the limits set by the university budget.

#### **Art. 30 Solidarity fund**

1. In accordance with monies available in budget, the University of Siena sets up a Solidarity fund

each year, aimed at providing support for students in unfavourable circumstances, whether temporary or not, that must be adequately documented. Support, which includes part or total exemption from university fees, is provided on request and is deliberated by a specific commission composed of the Rector or a person delegated by the Rector, students representatives of the Board of Directors, the Manager of the Scholarships and grants office, who will also keep records of the meeting, as the secretary.

2. Students residing in areas affected by earthquakes and/or natural disasters can access the fund, and can be fully or partly exempted from paying university fees due for the academic year in which the event takes place, or in the one immediately following it, on the condition that the student's property of residence has been declared unsafe for habitation.

#### **Article 31 Electronic stamp duty**

1. In addition to the amount due, all students receiving the assistance listed above in Section IV must also pay a (virtual) duty according to the amount set by the legislation in force.

### **SECTION V: CONCLUDING REGULATIONS**

#### **Article 32 Tax checks and penalties for untruthful declarations**

1. In application of the current legislation in force, the University of Siena carries out random checks on declarations made by students in self-certifications.

2. Any student submitting an untruthful declaration, regarding the student or his/her family members, in order to obtain subsidies that he/she does not have a right to, will be required to pay the maximum university fees for the type of study course enrolled upon, in addition to any legal sanctions, and will forfeit the right to obtain other subsidies for the entire duration of his/her academic career. In addition, an administrative fine will be levied against these students, comprising the payment of an amount which is three times the value of the services unduly used, and will lose the right to obtain other provisions for the duration of the study course, without prejudice to application of sanctions as provided for by legislation in force in the event of mendacious self-certification.

#### **Article 33 Final provisions**

1. Applicable laws and the specific regulations in effect will apply to any areas not specifically covered herein.

2. The amounts indicated in this Regulation, and the amounts of the ISEE bands under Art. 6, Table A and the coefficients in Table B, are updated every three years based on the inflation rate and changes in GDP, in compliance with any restrictions set by the laws that are applicable from time to time.