

Accommodation for International Exchange Students

Halls of Residence - Description

Limited number of places at the Halls of Residence is available to Exchange students (Erasmus + and other mobility programs).

The Halls of Residence are located in areas well connected to the University facilities.

Students will stay in twin rooms, furnished with 2 beds, 2 wardrobes, 2 desks, a bookshelf. Students will be provided with sheets and blankets.

Some facilities are served by a nearby students' restaurants. Halls of Residence offer Internet access through a wireless network or through the University's network, and some of them have computer rooms as well.

The common area of each Residence provides: TV room, computer room with Internet connection, coin laundry.

Part of the accommodation is accessible to disabled students.

Several Halls of Residence offer a daily caretaking service, which is responsible for manning the halls and reporting any damage to the halls or equipment.

Students living in the halls of Residence are responsible for the daily cleaning of their room. The Board's staff inspect the rooms at regular intervals to see if they are tidy and well kept. Common areas are cleaned daily by designated staff.

The Halls of Residence in Siena will be closed during Christmas break.

The rent for exchange students is 297.00 € per month (shared room).

How to apply for Halls

Exchange students wishing to apply for a room at the Halls of Residence must fill out the online *Accommodation form*: <http://en.unisi.it/international/general-information-students/accommodation>

Deadlines:

Students coming in the 1st term: May 15th to July 15th

Students coming in the 2nd term: October 15th to December 15th

The Incoming Students and International Researchers Office will allocate the rooms on a first come, first served basis and will contact students providing an accommodation proposal and giving instructions on how to confirm the reservation.

Priority is given to students coming from UNISI partner Universities.

Before arriving: how to complete the room booking

Room acceptance form and advance payment

All students must complete the "room acceptance form" and submit it to the Incoming Students and International Researchers Office by e-mail (incoming@unisi.it) enclosing the receipt of the advance payment of one rent installment (€ 297,00) by the following deadlines:

First Semester: July 31st

Second Semester: December 31st

The advance payment must be 297,00€ in spite of the arrival date, even if the student enters the Residence after 15th of the month.

If the student arrives after 15th of the month, he/she will pay a reduced sum the month following, according to the arrival date.

Advance payment must be made by a bank transfer to:

Beneficiary: Università degli Studi di Siena, Via Banchi di Sotto, 55

Bank: Banca Monte dei Paschi di Siena – Agenzia 13 (Piazza Giovanni Amendola, 4 - 53100 Siena)

IBAN: IT 16 U 01030 14217 000063269552

BIC: PASCITM1J25

Please, specify the following motif of payment: -

FAMILY NAME - FIRST NAME – Name of the dormitory – month

Bank details of the University of Siena: <http://www.unisi.it/coordinate-bancarie>

Without the receipt of payment, UNISI will not accept the booking request.

Security deposit

On arrival, students will be required to pay a security deposit of € 175,00 to cover any possible damage for which he/she is responsible, or damage to common premises when the people responsible are not identified.

The security deposit shall be paid in cash at the dormitories' reception desks.

Students must require directly to the manager of the Residence the refund of the sum, at least 5 days before the departure.

The sum will be refunded the departure day, except in cases of damage.

After arriving: how to pay the monthly rent

Students are required to pay a monthly installment. The rent for the accommodation is € 297,00 per month, per person.

The payment of the monthly installment must be received no later than the 10th day of each month of reference.

Students have 2 options:

- 1) by wire transfer to the University of Siena.

Bank's details:

Beneficiary: Università degli Studi di Siena, Via Banchi di Sotto, 55

Bank: Banca Monte dei Paschi di Siena – Agenzia 7 (Viale Vittorio Emanuele II n°27 - 53100 Siena)

IBAN: IT 16 U 01030 14217 000063269552

BIC: PASCITM1J25

Please, specify the following motif of payment:

FAMILY NAME - FIRST NAME – Name of the dormitory – month

- 2) By cash at any branch of the Banca Monte dei Paschi. Student can pick up the “payment form” at the International Desk (Via Banchi di Sotto, 55 Opening hours: Monday, Wednesday, Friday from 10 a.m to 1 p.m., Tuesday and Thursday from 2 to 4 p.m.)

A blank payment form can be download at the following webpage:

<https://en.unisi.it/international/international-exchange-students/documents-and-forms-exchange-students>

A copy of the receipt must be handed to the International Desk or sent by email to incoming@unisi.it

The monthly payment (not the advance payment) is reduced by 50% in case of leaving in the first fortnight of the month.

Please note

a student leaving the Residence before the date pointed out on the room confirmation, must inform, by email, the Incoming Students and International Researchers Office by the 20th of the previous month of the departure.

(ex. a student leaving the room on April 15th must inform the office by March 20th).

If the student does not advise the Incoming Students and International Researchers Office of the previous departure, he/she will pay the whole following month of rent, even if he/she does not occupy the room.

If the student has already paid, the money will not be returned.

Non-payment for two consecutive months constitutes a breach of contract and all rights to accommodation will be revoked.

Students must comply with the Regulation of the University Residences:

http://www.dsu.toscana.it/it/documenti/residenze/REGOLAMENTO_approvato_SITO_CORRETTO.pdf

Temporary accommodation: Guest rooms service

Some halls of residence have a few guestrooms for short stays.

Students coming to Siena can book a room for a period up to 15 days .

For further information and booking:

<http://www.dsu.toscana.it/servizi/residenze/foresteria/>

Further information:

<http://www.dsu.toscana.it/servizi/residenze/residenze-universitarie/siena/>