

## **ABOUT US**

Dreimalfrauen is a Berlin based agency whose aim is help relocators overcome the difficulties of bureaucracy, house hunting and language barriers. We offer relocation services, house management services and we act as real estate brokers.

Visit our website for more information about what we do: <u>dreimalfrauen.de</u>

## WHO ARE WE LOOKING FOR?

University students looking for a company to do their Erasmus+ traineeship in Berlin (DE).

Our ideal intern can speak Italian (native or at least C1 level), English (B2-C1) and German (at least B1). Any other language is warmly welcome.

## WHAT YOU WILL DO AT DREIMALFRAUEN

The intern will support the general management and administration of the office.

Among the different activities, students will:

- help with customer service;
- support with the ordinary accountability;
- partly manage the company's sociale medias and website;
- translation of infographics and documents into English, Italian and (eventually) German.

Roles and responsabilities can be flexible accourding to the strengths and preferences of the Intern.

## **GET IN TOUCH WITH US**

Christburger Straße 42, 10405 Berlin info@dreimalfrauen.de +49(0)30 33022221