

**N.B. TO BE DELIVERED TO YOUR STUDENT
AND COURSE ADMINISTRATION OFFICE!**



**REQUEST FOR DEFERRAL OF ENROLMENT RENEWAL
(suspension of payment of 1st instalment of fees)
ACADEMIC YEAR 2019/2020**

THE RECTOR
UNIVERSITY OF SIENA

Matriculation no. _____

I (name, surname) _____ born in _____

on ___/___/___ Italian tax code (Codice Fiscale) _____

resident in (full address, including postal/zip code) _____

telephone _____ enrolled on the first/second cycle degree course in _____

REQUEST

The deferral of my enrolment for the academic year 2019/2020 as (cross the box that applies to you):

A I obtain the acquisition of all the CFU required in my study plan, without making any changes to it, by April 2020, only having to subsequently defend my thesis/take the final exam;

B I expect to take the final exam for graduation by the end of April 2020;

To this end, I declare, pursuant to art. 46 of Presidential Decree no. 445 of 28/12/2000, that I am in one of the following situations (cross the box that applies to you):

1 (For students enrolled prior to DM 509/99 and DM 270/04) As of today I only have the final exam left to take;

2 (For students enrolled under DM 509/99 and DM 270/04) As of today I have obtained all of the attendance signatures (where foreseen by the course of study) and I still need to gain 30 credits or less, excluding those for the final exam;

I also declare that I am aware that if I do not take all the exams in my study plan by the end of April 2020 I will be obliged to pay the whole amount foreseen for the academic year 2019/2020, and that, if I finish my exams but do not manage to graduate by the end of April 2020, I will only be obliged to pay the fee for recognition of degree candidates.

In both cases **I undertake to complete my enrolment by making the required payment by 13 May 2020** at the very latest; after that date I am aware that I will also be required to pay interest. We recommend that students take precautions to obtain ISEU certification in accordance with the deadlines established by law, in order to access the possible reduction of local student fees.

Date _____

Student's signature _____