

**N.B. TO BE DELIVERED TO YOUR STUDENT
AND COURSE ADMINISTRATION OFFICE!**



**REQUEST FOR DEFERRAL OF ENROLMENT RENEWAL
(suspension of payment of 1st instalment of fees)
ACADEMIC YEAR 2018/2019**

THE RECTOR
UNIVERSITY OF SIENA

Matriculation no. _____

I (name, surname) _____ born in _____

on ___/___/___ Italian tax code (Codice Fiscale) _____

resident in (full address, including postal/zip code) _____

telephone _____ enrolled on the first/second cycle degree course in _____

REQUEST

The deferral of my enrolment for the academic year 2018/2019 as (cross the box that applies to you):

A I expect to finish the exams in my study plan, without making any changes to it, by April 2019, only having to subsequently defend my thesis/take the final exam;

B I expect to take the final exam for graduation by the end of April 2019;

To this end, I declare, pursuant to art. 46 of Presidential Decree no. 445 of 28/12/2000, that I am in one of the following situations (cross the box that applies to you):

1 (For students enrolled prior to DM 509/99 and DM 270/04) As of today I only have the final exam left to take;

2 (For students enrolled under DM 509/99 and DM 270/04) As of today I have obtained all of the attendance signatures (where foreseen by the course of study) and I still need to gain 30 credits or less, excluding those for the final exam;

I also declare that I am aware that if I do not take all the exams in my study plan by the end of April 2019 I will be obliged to pay the whole amount foreseen for the academic year 2018/2019, and that, if I finish my exams but do not manage to graduate by the end of April 2019, I will only be obliged to pay the fee for recognition of degree candidates.

In both cases **I undertake to complete my enrolment by handing in the 2018 ISEE certification¹ to the Student course administration office and by making the required payment by 13 May 2019** at the very latest; after that date I am aware that I will also be required to pay interest.

Date _____

Student's signature _____

¹ We recommend that students take precautions to obtain 2018 ISEE certifications in accordance with the deadlines established by law, because 2019 ISEE certifications will not be accepted under any circumstances.