



ERASMUS+ KA131 PROGRAM - ERASMUS FOR STUDY MOBILITY 2025/2026

CALL FOR APPLICATIONS

Article 1: Object

1. A selection procedure is open under the Erasmus+ KA131 program for student mobility for study purposes (hereinafter referred to as "Erasmus for Study") for the academic year 2025/2026.
2. For all matters not covered by this call for applications, the Erasmus+ 2024 Programme Guide¹ shall apply.

Article 2: Eligibility Criteria for Erasmus+ Mobility

1. This call for applications is open to all students regularly enrolled in a degree program at the University of Siena for the academic year 2024/2025 (except for the specific cases outlined in paragraph 4 below).
2. Students currently enrolled in the third year of a first-cycle degree program who intend to carry out their mobility during a second-cycle degree program must submit a study plan related to the courses of the master's degree program they intend to enroll in for the academic year 2025/2026. The mobility period can only take place after enrollment for the academic year 2025/2026. If the candidate graduates from their first-cycle degree program between September and December 2025, the mobility period can only take place in the second semester of the academic year 2025/2026.
3. Candidates, who have already participated in an Erasmus+ mobility (Studies, Traineeship, International Credit Mobility) during the same cycle of studies for which they are applying, may participate in the selection, provided that the following restrictions are met:
 - a) For students enrolled in Bachelor's, Master's, and Doctoral programs, the sum of the months of physical mobility already used and those for which they are applying cannot exceed a total of 12 months;
 - b) For single-cycle master's degree programs, the maximum limit is 24 months.
4. The following students are not eligible to apply:
 - a) Students enrolled in a Master's degree program who intend to carry out their mobility during a doctoral program
 - b) Students who have exhausted the available Erasmus+ months for the cycle of studies during which they wish to carry out the mobility
 - c) Part-time students
 - d) Students enrolled in single courses
 - e) Holders of an *Invest your talent in Italy* scholarship

¹ The 2024 Erasmus Program Guide is available here: <https://www.erasmusplus.it/programma/documenti-ufficiali/>

5. Mobility can only be carried out by those who have completed the regular enrollment procedure for the academic year 2025/2026, except for those who intend to graduate by April 2026 and have requested a suspension of fee payments and related enrollment.
6. If the mobility is to begin before the opening of the enrollment procedure at the University of Siena, the student must regularize their position as soon as the procedure is opened.

Article 3: Study Period Abroad

1. Successful candidates may spend a study period at the host university between 2 and 12 months, to be carried out between 01/08/2025 and 31/07/2026.
2. If the summer exam session at the host university concludes after 31 July 2026, participants may request authorization to extend their stay from the International Mobility Support Office.
3. The duration of the mobility period must comply with the provisions of the Erasmus agreements and may in no case be less than 2 months (60 days). The initially planned period may be shortened before the start of the mobility, subject to the approval of the host university; it may also be extended after the start of the mobility, subject to the approval of both universities.
4. Subject to the approval of the host university, a "blended" mobility, i.e. partially remote, may be carried out, provided that the minimum duration of the in-person mobility is 2 months (60 days).
5. Both the in-person and virtual periods must be reported on the Erasmus certificate. The physical mobility period must be consistent with the dates of the return tickets. Consequently:
 - The start date of the mobility cannot be earlier than the arrival date in the host country.
 - The end date of the mobility cannot be later than the departure date from the host country.

Article 4: Permitted Activities During the Mobility Period

1. During the study period abroad, students may undertake the following academic activities:
 - a) attendance of courses offered by the host institution
 - b) taking exams to obtain credits towards their degree program
 - c) conducting research for a thesis (if permitted by the host institution) in the third year of a Bachelor's degree program or the second year of a Master's degree program
 - d) combined Study and Internship Mobility. In this case, the internship must be complementary to the study component, but not predominant.
2. For options (c) and (d) above, candidates must verify during the application process whether the host institution is willing to accept Erasmus+ students for curricular internships and/or thesis research.

Article 5: Erasmus status

1. During the mobility period abroad, students acquire the Erasmus status and are considered fully enrolled at the host university, which does not require them to pay tuition fees.
2. Students must continue to fulfill their obligations to the University of Siena: paying tuition fees for the academic year 2025/2026, completing their study plan, and adhering to the deadlines and requirements set by their Students' Office.
3. For the duration of the mobility period abroad, the student's academic record will be suspended. During this period, it will not be possible to take exams or carry out other academic activities. The academic record will be reactivated following a successful administrative review of the final documentation submitted and upon verification that the student has no outstanding financial obligations to the University (e.g. partial or full refund of the grant).

Article 6. Choosing Your Host University

1. Each Erasmus+ destination is the result of an inter-institutional agreement, coordinated academically by a faculty member from the University of Siena and a faculty member from the host university.
2. Host universities are categorized into three main areas (Economics, Law, and Political Science; Humanities; Experimental Sciences and Medicine) and can be consulted at <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies>
3. When consulting the files containing the available destinations, pay attention to the following information provided alongside the name of the foreign university:
 - a. **unique exchange identification number (BA)**: this number uniquely identifies each exchange program;
 - b. **cycle of study**: this indicates the level of study available at the foreign institution (L_UNDER = 1st cycle/Bachelor's; L_GRAD = 2nd cycle/Master's; L_POST = 3rd cycle/Doctoral, Specialization School or Multi-year Master's). Generally, the host university does not allow access to courses of a cycle different from the one attended in Italy. Students can apply for destinations reserved for the cycle of study in which they will be enrolled in the academic year in which the mobility takes place²;
 - c. **disciplinary area (ISCED)**: this corresponds to the courses available at the foreign institution. It is essential to choose a destination with a disciplinary area that is equal to or compatible with the course of study being pursued at the University of Siena, as not all host universities allow Erasmus+ students to attend courses or take exams in different departments or faculties;

² In some European universities, particularly in Spain and Greece, undergraduate programs may last four years. In certain cases, these programs may also be accessible to Master's students

- d. **language level** and/or international language certifications recommended or required by the host university: to be accepted, applicants may need to submit a language certificate during the application process;
 - e. **notes:** this section contains any additional information or restrictions communicated by the partner universities.
4. When applying online, students can indicate up to four destinations in order of preference. Each destination is identified by a unique exchange number. This number is essential to verify that the destination chosen during the online application corresponds to the one consulted in the table published on the webpage.
 5. The list of destinations and the related information on available places, language requirements, and application deadlines at the host university may be subject to changes based on decisions made by the partner universities, which are not known at the time of publication of this call for applications.
 6. It is the student's responsibility to verify the courses offered by the host university, the language requirements, the application deadlines, and, for international students, the entry and residence permit regulations in the foreign country, including the renewal of the residence permit before the start of the mobility if it expires during the mobility period. The webpage "[Erasmus for studies - KA131](#)" provides fact sheets received from partner universities, which summarize this information.

Article 7. Diploma in Legal Studies (DLS) at the University of Oxford

1. The destination marked with identifier BA657 UNIVERSITY OF OXFORD is reserved for students enrolled in the Single-Cycle Master's Degree Program in Law (LMG/01) at the Department of Law for the academic year 2024/2025, with the exception of first-year students. This is a one-year mobility program leading to the Diploma in Legal Studies (DLS) at the Faculty of Law, University of Oxford, for the academic year 2025/2026.
2. To obtain the DLS, the successful candidate will be required to complete three university courses and pass the corresponding examinations at Oxford. General information about the DLS and the list of courses to choose from can be found at: <https://www.law.ox.ac.uk/admissions/undergraduate/diploma-legal-studies>.
3. In addition to the standard Erasmus+ for Studies grant, the successful candidate will receive an additional contribution of €1,500 from the Department of Law after the start of the study program at the University of Oxford to support their participation in the DLS.
4. Candidates wishing to apply for this destination must indicate it as their first preference.

Article 8. Submission of Applications

1. Applications must be submitted online through the dedicated section of the online secretariat: <https://segreteriaonline.unisi.it/Home.do> > International Mobility Outgoing > Exchange programs. Applications submitted by other means will not be accepted.

2. The online application system will be open from 12:00 on January 15th, 2025, to 12:00 on February 5th, 2025, which is the deadline for this call. The manual for completing the application correctly is published at <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies>.
3. Any technical problems that may arise will not in any way lead to a postponement of the application deadline.
4. Once an application has been submitted, no changes can be made. An application is correctly submitted when it is marked in green at the end of the procedure. If the control color is yellow, it is incomplete and cannot be evaluated.
5. The PDF document with a protocol number, generated at the end of the submission process, constitutes a receipt of the submission.

Article 9: Evaluation of Applications

1. The evaluation is carried out for each destination indicated by the candidate. Consequently, the student may receive different evaluations for each destination chosen.
2. The evaluation is calculated based on the following criteria, which are added together:
 - a) **Academic merit (max 30 points):** For the calculation of merit, the following formulas are used:
 - For students enrolled in first-cycle programs (L1, L2, LC5, LC6, LM5, LM6): $0.8 * \text{average grade} + 0.2 * (30 * \text{credits obtained by February 17th, 2025} / \text{expected credits})$.
 - For students enrolled in second-cycle programs (LM, LS): $0.15 * \text{average grade} + 0.15 * (30 * \text{credits obtained by February 17th, 2025} / \text{expected credits}) + 0.7 * \text{grade obtained on the entrance qualification reported on a scale of 30}$.
 - For students enrolled in third-cycle programs (M1, M2, D2, S1, SP2, SP3, SP4, SP5, SP6): Grade obtained on the entrance qualification to the degree program in which they are enrolled, reported on a scale of 30.
 - b) **Knowledge of the foreign language (max 30 points):** Please refer to Article 10 of the call for specific details.
 - c) **Congruence of the study program abroad and candidate's motivation (max 30 points):** This element is evaluated by the Erasmus destination coordinator according to the modalities defined by them. The coordinator has the authority to approve the ranking of the destination generated by the computerized management system (ESSE3) based on the first two criteria, merit and language knowledge, without adding any additional points.
3. For students enrolled in the first year of a Master's degree, the grade of the undergraduate degree must be present in the online secretariat on a scale of 110.
4. Students with a foreign degree enrolled in the first year of Master's degrees must ensure that the undergraduate degree grade has been converted to a scale of 110 and entered in the online secretariat by the deadline of this call. To enter this information, a certificate issued by the university where the undergraduate degree was obtained must be sent to the Admission Office (admissionoffice@unisi.it) indicating the grade obtained according to the relevant

scale, as well as the minimum and maximum grades for obtaining the degree (e.g., Grade obtained: 4; Scale of evaluation: minimum grade 3, maximum grade 10). In the absence of this data, the minimum score of 66/110 will be considered for the evaluation of the application.

5. In case of a tie between two or more candidates, the standard preference criterion of the computerized management system (ESSE3), used in the assignment of destinations, will be applied.

Article 10: Language Proficiency Assessment

1. Language proficiency is assessed for each chosen destination. The language assessed is the one required by the foreign university, as indicated in the Erasmus destination tables referred to in Article 6. The reported evaluation (regardless of the level recommended or required by the foreign university) is used only for the purpose of evaluating the application. In the case where multiple languages are indicated for a destination, only one will be assessed. Furthermore, if the candidate has more than one certified language proficiency and those languages are present in the destination, only the one with the highest score will be considered.
2. The assessment of language proficiency is carried out by the University Language Centre according to the procedures described in Annex 1, which is an integral part of this call for applications.

Article 11: Assignment of Erasmus Destination

1. Each candidate will be assigned only one destination, which cannot be changed unless one of the following situations occurs:
 - a) modification or closure of the exchange by the partner university
 - b) geopolitical crisis in the destination country
2. The list of successful candidates for each Erasmus destination, along with the corresponding financial contributions, will be published on <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies>.
3. Subsequently, an email will be sent to the successful candidates with instructions on how to choose the mobility semester in the online Secretariat within 3 days of notification.
4. Students who are not assigned to any destination may be offered the opportunity to carry out the Erasmus+ study mobility in the second semester of 2025/2026 in the event of withdrawals from one of the destinations they have chosen.
5. Following the publication of the assignments, the International Mobility Support Services Office will send the names of the successful candidates to the various host universities, indicating the period and duration of the mobility, and requesting that the necessary information and forms (Application Form, Learning Agreement, Accommodation Form, etc.)

be sent directly to the student for the organization of the mobility period and enrollment as an Erasmus student at the host university.

6. The status of Erasmus student is only confirmed if the procedures indicated in this call for applications are followed, together with being also subject to the acceptance of the student by the host university.
7. If the student changes their course of study during the program and it is not compatible with the Erasmus destination, the mobility cannot be carried out.
8. In the event that the student decides to withdraw from the assigned mobility, this must be communicated, according to the procedure indicated on the webpage "Before the mobility" (see Article 12), by August 31st, 2025 (for mobilities scheduled for the first semester of 2025/2026), and by December 31st, 2025 (for those scheduled for the second semester of 2025/2026). Failure to communicate the withdrawal will prevent the evaluation of any subsequent application submitted for the Erasmus+ for studies call for 2026/2027.

Article 12: Obligations of Successful Candidates

1. Acceptance of the Erasmus+ mobility entails a commitment to fulfill all related obligations.
2. **After nomination to the host university:** All documentation requested by the host university, including proof of language proficiency where required, must be submitted within the deadlines and in the manner indicated by the university, or the mobility may be cancelled.
3. Immediately after the publication of the ranking of assigned destinations, students with non-European citizenship must inquire at the diplomatic representation in Italy of the destination country about the entry and residence requirements, paying particular attention to the requirements of some countries regarding the financial conditions that must be met to ensure subsistence during the mobility period. If the Italian residence permit is due to expire during the mobility period, it must be renewed before departure.
4. **Before the mobility:** on the webpage "Before the mobility" <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies/mobility>, the procedures to be followed and the related documents are published: preparation of the learning agreement, completion of the financial agreement, access to online language support, communication of bank details and address in Siena, and request for Electronic Travel Authorizations (ETAs) (for departures to universities in the United Kingdom).
5. **During the mobility:** on the webpage "During the mobility": <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies/during-mobility>, the procedures to be followed and the related documents are published: transmission of the Erasmus certificate and travel document, any changes to the Learning Agreement, and requests for extensions.
6. **After the mobility:** on the webpage "After the mobility" <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies/after-mobility> the procedures to be followed and the related documents are published: transmission of the Erasmus Certificate, return ticket, and learning agreement, and completion of the EU survey.

Article 13: Financial Contributions

1. Erasmus+ mobility grants are considered as a contribution to the major expenses related to the stay abroad. The amount of financial contributions varies according to the destination country, the type of journey undertaken, and the inclusion in one of the categories of participants with fewer opportunities.
2. **European financial contribution:** All successful Erasmus+ destination candidates will receive a European financial contribution according to the following amounts, established by the Ministry of University and Research with the National Erasmus+ 2024 Provisions for the Education Sector:

<p>Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Netherlands, Sweden</p> <p>Partner Countries from Region 13: Andorra, Monaco, San Marino, Vatican City State</p> <p>Partner Countries from Region 14: Fær Øer, United Kingdom</p>	<p>€350.00/month</p>
<p>Cyprus, Estonia, Greece, Latvia, Malta, Portugal, Czech Republic, Slovakia, Slovenia, Spain, Bulgaria, Croatia, Lithuania, Hungary, Poland, Romania, Republic of North Macedonia, Serbia, Turkey</p>	<p>€300.00/month</p>

3. **Contribution for fewer opportunities.** To facilitate access to mobility for students with fewer opportunities, an additional contribution of €250.00 per month is provided for the following categories:
 - a) Participants with certified physical, mental, and health problems
 - b) Economic disadvantage certified by ISEE
 - c) Cultural differences, e.g. individuals from migrant and refugee backgrounds, national or ethnic minorities, persons with difficulties in language adaptation and cultural inclusion, etc.
 - d) Students with minor children
 - e) Working students
 - f) Student athletes
 - g) Students who are orphans of at least one parent
 - h) Students who are children of victims of terrorism and organized crime

Students who meet the condition in point b) are those who have an ISEE below €27,726.79 at the time of the destination assignment. This condition is verified by the International Mobility Support Services Office at the time of approval of the ranking, by accessing the data in the online secretariat.

It is the candidate's responsibility to check their income bracket in the online Secretariat and to report any anomalies to the officer in charge of the procedure. Students enrolled in a third-cycle program must give their consent to INPS for access to ISEE, otherwise the highest bracket will be considered.

Detailed information on how to obtain the ISEE certification and how to communicate it to the Students' Offices is published on the following webpage: <https://www.unisi.it/didattica/immatricolazioni-e-iscrizioni/tasse>

The condition referred to in points a), c), d), e), f), g), and h) must be certified by appropriate documentation to be attached to the financial agreement.

Furthermore, for participants with fewer opportunities who have needs related to physical, mental, or health conditions, it will be possible to submit a request for additional costs directly related to the mobility that cannot be covered by the additional amount for the individual support of participants with fewer opportunities. The modalities for requesting such contributions will be communicated after the assignment of mobility.

4. **Ministry Contribution.** To encourage student mobility, the University of Siena will provide an additional monthly contribution of €150. This contribution will be covered by the "Youth Fund" of the Ministry of University and Research.
5. **Travel Contribution.** A contribution will be provided for travel time before and after the mobility period, equivalent to 2 days of individual support (monthly amount of the European contribution/30 days). Travel days do not count towards the minimum mobility duration (60 days).
6. **DFCLAM Contribution.** Thanks to MIUR funding for Departments of Excellence, the Department has decided to allocate 13 grants of €1,000 each (see table) as a supplement to the European contribution for mobility programs to be awarded to students enrolled in Master's degrees in Classical and Modern Literature and in Bachelor's degrees in Literary and Philosophical Studies (SLF) and Languages for Intercultural and Business Communication (LCII) of the DFCLAM who have been assigned to an Erasmus destination, to be awarded based on the ranking established by the competent offices and provided that the study period abroad is not less than 4 months and during such stay the student obtains at least 18 ECTS credits. If these conditions are not met by the assignees., the Department reserves the right to request a partial or total refund of the amounts paid.

No.	Amount	Degree program
5	€ 1.000,00	Erasmus - Master's Degrees
3	€ 1.000,00	Erasmus - Master's Degrees - United Kingdom
2	€ 1.000,00	Erasmus - SLF and LCII
3	€ 1.000,00	Erasmus - SLF and LCII - United Kingdom

The DFCLAM reserves the right to modify the distribution of grants, based on the number of applications submitted for each category and always following the outcome of the rankings.

7. **Law Department Contribution.** The Department of Law assigns an additional contribution of €1,500.00 to the assignee of destination BA657 UNIVERSITY OF OXFORD – Diploma in Legal Studies.
8. **Regional Contribution.** The Tuscan Regional Student Agency (DSU Toscana) grants supplements to the scholarship for participation in international mobility programs recognized by the student's degree program. To be eligible for the contribution, students must be scholarship holders for the current academic year and, at the same time, be admitted by the University to participate in such programs for the same academic year. The scholarship supplement is quantified as a comprehensive monthly lump sum. For more information, please consult the website <https://www.dsu.toscana.it/web/ardsu/-/contributo-mobilit%C3%A0-internazionale>
9. **Extension.** The financial coverage of the additional period will depend on the availability of European funds.

Article 14: Payment Procedures

1. The European contributions referred to in Article 13, paragraphs 2 and 3, will be paid in two installments:
 - a) 80% will be paid within 30 days of the transmission of the Erasmus Certificate, certifying the effective start of the mobility, and the outbound travel document. The procedure for transmitting the documents is published on the Erasmus for studies/during the mobility webpage: <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies/during-mobility>
 - b) The balance will be paid following the completion of the required procedure after the end of the mobility. Please see the procedure described on the Erasmus for studies/upon return webpage: <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies/after-mobility>
2. The additional ministerial contribution referred to in Article 13, paragraph 4, will be paid in two installments:
 - a) 50% after sending the Erasmus certificate and the outbound travel document
 - b) the balance at the end of the mobility following the completion of the required procedure after the end of the mobility.
3. The departmental contributions will be paid to the assignees in a single installment, following the transmission of the Erasmus certificate and the outbound travel document.

Article 15: Merit-Based Contribution

1. The University has allocated funds to supplement the mobility grants of the most meritorious students who have participated in the Erasmus mobility in the academic year 2025/2026. The merit-based contribution, calculated on the number of credits recognized in the academic record upon return from the mobility abroad, will be paid in two installments following the communication of the data by the Student Services Offices by April 2027.

2. Students who have carried out a research thesis mobility in the academic year 2025/2026 may receive the merit-based contribution following the defense of their thesis and the subsequent registration of the recognized credits in their academic record. The degree must be obtained by April 2027.
3. The amounts of the contribution will be defined based on the number of students who have actually completed the mobility and are entitled to the contribution, according to the following table:

Group	1 semester	2 semesters
1	15-20 credits	30-40 credits
2	21-25 credits	41-50 credits
3	26-30 credits	51-60 credits

4. The successful students and the amount of the contribution will be published on the Erasmus for studies webpage: <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies>

Article 16: Refund of Contributions

1. The participant is required to complete the EU Survey (final report). Failure to do so will result in non-payment of the balance.
2. If the actual duration of the mobility period is shorter than the duration planned when completing the financial agreement, the amount of the contribution due will be recalculated. If the amount of the contribution due is less than the amount already paid, the participant must refund the difference.
3. Students have to complete the activities indicated in the Learning Agreement passing at least one of the exams listed on the learning agreement, or they will have to return the entire contribution received.
4. In the case of research thesis mobility, students are required to carry out the planned activity, which will be certified by a report issued by the host university and countersigned by the thesis supervisor. If the activity is not carried out, they must return the entire contribution received.
5. A participant who fails to submit the final documentation will have their mobility canceled and will have to return the entire contribution received.
6. The participant's academic record will be blocked until the due amounts have been repaid.

Article 17: Insurance Coverage

1. During their study activities abroad, all exchange participants are covered by an insurance policy provided by the University of Siena for accidents and light third-party liability (<https://www.unisi.it/ateneo/lavorare-unisi/servizi-di-economato/assicurazioni>). Activities carried out during free time are not covered by the policy.

2. For stays abroad in European Union countries and the three European Economic Area countries (Iceland, Liechtenstein, and Norway), each participant must carry the European Health Insurance Card (EHIC) and may need to request information from their local health authority (ASL). Further information on the functioning of the healthcare system in the countries participating in the program is available at the following link: <https://ec.europa.eu/social/main.jsp?catId=1021&langId=it>

Article 18: Recognition of Academic Activities Carried Out Abroad

1. The University guarantees full recognition of all activities carried out during the mobility period abroad and certified by the host university through the transmission of the transcript of records or by the report certifying the research activity for the thesis. The recognition of the activities is carried out by the Teaching Committees of the degree programs through the Students' Offices, according to the procedure indicated on the webpage: <https://en.unisi.it/international/mobility-abroad/acknowledgement-university-course-credits-obtained-abroad>

Article 19: Safety Conditions

1. All mobilities are subject to an assessment of the safety conditions in the destination countries, based on the indications of the Ministry of Foreign Affairs and International Cooperation (MAECI) and other local or national provisions.
2. Students are encouraged to verify any health and safety risks they may encounter during their mobility, including checking the website <https://www.viaggiasesicuri.it/home>.

Article 20: Personal Data Processing and Privacy

1. Personal data is processed by the University of Siena exclusively for institutional purposes and, specifically, for the purposes of managing this call for applications; in full compliance with the principles set out in Article 5 of EU Regulation 2016/679 on the protection of personal data and, in general, with the provisions of the EU Regulation and Legislative Decree 196/2013, the Italian Privacy Code.
2. The Data Controller is the University of Siena, legally represented by the Rector, Prof. Roberto Di Pietra (e-mail: rettore@unisi.it; PEC: rettore@pec.unisipec.it). Pursuant to the University of Siena Regulation on the processing of personal data (D.R. n. Rep. 56/2022 prot. n. 14879 of 13/01/2022), the Data Protection Officer is the Head of the Orientation, Study Support and Career Service Division (e-mail: borse.premi@unisi.it).
3. The provision of data is mandatory for the establishment of the relationship necessary for the award of the grant, therefore any refusal will make it impossible to proceed with the award of the grant.
4. As a "Data Subject", the scholarship holder may exercise all the rights provided for in Article 15 et seq. of the European Regulation by contacting the Data Protection Officer or the Data

Controller. They also have the right to lodge a complaint with the supervisory authority pursuant to Article 77 of the EU Regulation. In Italy, the supervisory authority is the Data Protection Authority (www.garanteprivacy.it).

5. Detailed information on data processing can be obtained at: www.unisi.it/ateneo/adempimenti/privacy

Article 21: Responsible for the Procedure

1. The Head of the International Mobility Support Services Office is responsible for the procedure; any requests for clarification or reports can be sent to: outgoing@unisi.it

This English version call for applications is provided solely for the information of international students. The Italian version is the official document.

APPENDIX 1 - Evaluation of language proficiency (University Language Centre)

Proficiency in a foreign language will be assessed for each of the destinations chosen (according to the languages specified in the table of destinations as explained in Art.3). The level assessed (regardless of the requested or recommended language level) will be used for the sole purpose of the application. Should several languages be mentioned in the exchange destination and should the candidate be proficient in more than one of these, the system will consider the language with the highest degree of proficiency.

Native speakers too must respect the following rules.

Language skills will be assessed on the basis of proficiency tests and language exams taken or any certificates held by the candidate. These data will be extracted from the CLA database and from the online student's record book. Proficiency tests must have been taken and passed, without exceptions, by February 5th, 2025.

English language

For English language proficiency, applicants who already hold a qualification (idoneità) or certificate recorded by the University of Siena in the current or recent academic career or an exam mark out of thirty will be evaluated automatically and need not provide any other documentation.

Applicants (PhD students included,) who have not already presented an international certification, must upload it (PDF, JPG or PNG, max 5Mb) on <https://app.cla.unisi.it/sigil/cla/> by 5/2/2025, and wait for a confirmation of receipt. The table of recognised certifications is published on the CLA website (https://www.cla.unisi.it/sites/st17/files/allegatiparagrafo/22-11-2024/tabella_certificazioni_nov._2024.pdf).

Should the certification already produced at the CLA be of a higher level than that recorded in the student's career, the actual level of the certification will be automatically taken into account (information already held by the CLA).

For those enrolled in a degree course held in English, a B2 English level is automatically recognised, unless the student presents a higher level certification.

Candidates (PhD students included) who have taken an English exam or proficiency English test at a previous university course of studies outside our University, not more than 4 years before their enrolment in the University of Siena, must upload on <https://app.cla.unisi.it/sigil/cla/> by 5/2/2025 their entire previous course of studies documentation (PDF, JPG or PNG, max 5Mb), including all exams passed and dates in which they were taken and the program of the English exam which must mention the language level reached.

Students enrolled in Scienze della Comunicazione (Communication Sciences), Strategie e Tecniche della Comunicazione (Communication Strategies and Techniques), Language and Mind, Public and Cultural Diplomacy who have obtained from the Teaching Committee the validation of an exam or language proficiency test taken in a previous course of studies at another University and which is not



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in the online student's record book yet, must report this to the Ufficio Studenti DISPOC (DISPOC Students' Office) (studenti.mattioli@unisi.it) who will communicate it to the Centro Linguistico (CLA-Linguistic Centre).

Other languages

For all other languages (French, Portuguese, Spanish and German), candidates (PhD students included) who took a proficiency test or an exam with a grade in thirtieths in their current or immediately preceding degree course (always at this University) will be assessed automatically. If you believe that you have skills that are not certified, you must contact the relevant CEL (Language Expert) to take the proficiency test. Candidates (PhD students included) holding a certificate or exam or proficiency test passed at a previous university course of studies outside our University, must upload it on <https://app.cla.unisi.it/sigil/cla/> by 5/2/2025 and wait for the CEL's evaluation. On the CLA webpage (<https://www.cla.unisi.it/it>) the list of certificates approved by the University of Siena.

The students in Arezzo have to give the documents to CLA in Arezzo (cla-ar@unisi.it), in case they had not done it already.

General rules

Those who have already submitted a certificate to the CLA and obtained validation with a score under another Overseas or Erasmus mobility call in 2023 or 2024 need not resubmit it, as it will be automatically taken into account for the purposes of this ranking.

Documentation produced without a clear indication of the language level according to the parameters of the Common European Framework of Reference for Languages (A1, A2, B1, B2 etc.) and documentation delivered after 5/2/2025 will not be evaluated in any way.

The scores relating to language assessment (as indicated in the below) will be published on the webpage <https://en.unisi.it/international/mobility-abroad/study-and-research-abroad/erasmus-studies>. Applicants will be notified by e-mail and will have the opportunity to report any anomalies to outgoing@unisi.it no more than 2 days after the date of publication. No further objections will be accepted after this date.

In the event that the level of knowledge of the foreign language does not comply with that required by the host university, access to the ranking for the destination assignment will not be blocked. Students will then have to give confirmation of their linguistic knowledge to the future host University, according to the modalities requested by it.

In the event that a candidate is not in possession of certifications proving the level of linguistic knowledge, they will be awarded a score of 0.

For further clarifications, candidates enrolled in courses delivered in Siena can write to infocla@unisi.it whilst candidates enrolled in courses delivered in Arezzo can write to cla-ar@unisi.it

Proficiency rating for Erasmus candidates	
International certificates recognised by CLA or qualification exam (idoneità) or language exam in the current or recent academic career	
A1	17 points
A2	19 points
B1	22 points
B2	26 points
C1	29 points
C2	30 points