



UNIVERSITÀ
DI SIENA
1240



USiena
international office

Application procedures for exchange students 2017/2018

Nomination

In order to study at the University of Siena as an Exchange student your home university must have an institutional agreement in place with UNISI.

If you have been selected, they must nominate you through the UNISI nomination form.

Online Application form

All students who have been nominated to take part in an exchange programme will receive an email with the **access code** they need to register into the Virtual Office (Segreteria online) and start the online application.

The University of Siena will only consider applications from students who have been nominated by their home institution.



Do not register into Segreteria online before receiving the access code!

Unisipass

During the application process students will receive by email their Unisipass: a username and a password that allows them to login into the Virtual Office (Segreteria online).

Students must keep this password to have access to the UNISI digital services during their mobility period.

Deadlines

- 30 June for admission in 1st Semester or full academic year
- 30 November for admission in 2nd

Acceptance letter

After submitting the online application students will receive an acceptance mail and practical information

Acceptance letters will only be sent to non EU students that have to apply for a visa

Learning agreement



During the application process students must complete a study plan (*learning agreement*).

Since the course information for the next academic year is mostly not available during the spring application period, students should use the current information.

Students do not have to send a copy of the learning agreement to the Welcome Office before their arrival.

Students needing the learning agreement signed prior to arrival, must send it by email to their Erasmus / Exchange coordinator

After submitting the online application students can read on their online profile the name and email address of their academic supervisor at UNISI

To choose courses enter into the UNISI Course Catalogue ("Planning your degree")

<http://en.unisi.it/planning-your-degree> (EN)

<http://www.unisi.it/scegli-il-tuo-percorso> (IT)

<http://en.unisi.it/international/international-exchange-students/learning-agreement>

Buddy System



The Buddy System is a programme promoted by the University of Siena in collaboration with ESN Siena GES, by which incoming exchange students are matched with students of the University of Siena

<https://www.unisi.it/buddysystem>

Accommodation



Exchange students wishing to apply for a room at the **University Halls of Residence** must fill out the online *Accommodation form*

The form will be available online [here](http://en.unisi.it/international/general-information-students/accommodation) (<http://en.unisi.it/international/general-information-students/accommodation>) in the following periods:

From May 15 to July 15 (1st semester students)

From October 15 to December 15 (2nd semester students)

The Welcome Office will allocate the rooms on a first-come, first-served basis.

For further information read the document "Halls of residence: how to apply 2017-2018"

Students looking for a **private place to stay** in Siena can try [HousingAnywhere](#), a free International housing platform where outbound students can post their rooms and inbound students can rent of these rooms.

Italian language courses

The University of Siena organizes Italian language courses for exchange students needing to improve their Italian language skills.

There are two kind of courses:

- *Intensive language courses* before the semester starts in the months of September and February
- *Extensive language courses* during the semester, in October and Novembre - 1st semester
March and April - 2nd semester

Further information on how to sign up for an Italian language course: <http://en.unisi.it/international/general-information-students/italian-language-courses-0>

Deadlines

- 31 July 2017 for the September course
- 31 August 2017 for the October/November course
- 31 December 2018 for the February course
- 31 January 2018 for the March/April course

Academic calendar



The academic year is divided in two terms: from October to January, and from March to May. At the end of each term a period of examination is scheduled.

Indicative academic calendar a.y. 2017-2018

Autumn term (1st semester)

Welcome Week: 25 September – 1 October 2017

Lecture period: October 2 2017 - January 19 2018

Examination period: January 22 – February 28 2018

Spring term (2nd semester)

Welcome Week: February 26 – March 4 2018

Lecture period: /March 1 - June 20 2018

Examination period: June 20 - July 31 2018

Further information

Welcome Office



www.unisi.it/internazionale/international-exchange-studentf



incoming@unisi.it



USiena - International Office